

MONDAY

-- OCTOBER 23, 2017 --

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REGULAR SESSION – 6:00 P.M.  
OF THE ANAMOSA CITY COUNCIL  
CITY HALL COUNCIL CHAMBERS  
AGENDA

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF ANAMOSA IOWA, WILL MEET AT THE CITY HALL COUNCIL CHAMBERS, ANAMOSA, IOWA, REGULAR SESSION AT 6:00 P.M. ON MONDAY THE 23<sup>rd</sup> DAY OF OCTOBER, 2017 TO CONSIDER THE MATTERS ENUMERATED IN THE AGENDA BELOW:

- 1.0) ROLL CALL
- 2.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
  - 2.1) October 9, 2017 – Regular Council Meeting
- 3.0) PUBLIC HEARINGS: NONE
- 4.0) PRESENTATION(S):
  - 4.1) CHRIS COLLINS – REQUEST TO OVERTURN PIT BULL BREED PROHIBITION ORDINANCE.
- 5.0) PROCLAMATIONS: NONE

*COUNCIL ACTION ITEMS*

- 6.0) COMMUNITY BETTERMENT:
  - 6.1) DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF MEGAN THOMAS TO THE ZONING BOARD ADJUSTMENT TO FILL VACANCY.
  - 6.2) DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF JUDY ROSE TO PLANNING AND ZONING COMMISSION.
  - 6.3) DISCUSSION AND POSSIBLE ACTION ON **SECOND READING OF ORDINANCE** AMENDING ZONING REGULATIONS TO PROHIBIT RAZOR WIRE, CONCERTINA WIRE AND SIMILAR WIRE FENCES. **ROLL VOTE.**  
**POSSIBLE WAIVER OF 3<sup>RD</sup> READING. ROLL VOTE.**
  - 6.4) DISCUSSION AND POSSIBLE ACTION ON **SECOND READING OF ORDINANCE** AMENDING SECTION 1.10 OF THE CITY CODE TO DELETE POSSIBILITY OF IMPRISONMENT FOR VIOLATION OF CODE OF ORDINANCES. **ROLL VOTE.**  
**POSSIBLE WAIVER OF 3<sup>RD</sup> READING. ROLL VOTE.**
- 7.0) PUBLIC SAFETY:
  - 7.1) MOTION TO APPROVE THE RENEWAL OF BEER AND LIQUOR LICENSES:

- A.) RENEWAL OF CLASS C LIQUOR LICENSE, OUTDOOR SERVICE AREA WITH SUNDAY SALES PRIVILEGES – ANAMOSA BOWLING CENTER.
  - B.) RENEWAL OF CLASS C LIQUOR LICENSE AND OUTDOOR SERVICE AREA – TUCKER’S TAVERN.
- 7.2) DISCUSSION AND POSSIBLE ACTION ON SETTING THE TERMS OF SALE AND ACCEPTING BIDS FOR OLD HOSPITAL BUILDING.
  - 7.3) DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY ATTORNEY TO PROCEED WITH ACQUIRING TITLE TO THE PROPERTY LOCATED AT 101 ½ E. MAIN STREET UNDER SECTION 657A.10A OF THE CODE OF IOWA.
  - 7.4) DISCUSSION AND POSSIBLE ACTION ON REQUEST FROM MIKE AND CARRIE KLATT TO OBTAIN AN EASEMENT FROM THE CITY OF ANAMOSA TO INSTALL A CONCRETE PAD IN THE CITY ROW OF AREA LOCATED ON THE NORTH SIDE OF THEIR PROPERTY ALONG W. LIBERTY STREET.
  - 7.5) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** ADOPTING TITLE VI NON-DISCRIMINATION AGREEMENT AND APPOINTING A TITLE VI COORDINATOR. **ROLL VOTE.**
  - 7.6) DISCUSSION AND POSSIBLE ACTION ON POSSIBLE EROSION CONTROL MEASURES FOR NEW CONSTRUCTION AND DEVELOPMENT.
- 8.0) **PUBLIC WORKS:**
- 8.1) DISCUSSION AND POSSIBLE ACTION ON EQUIPMENT SHARING/USE POLICIES AND ASSOCIATED FEE SCHEDULE.
  - 8.2) DISCUSSION AND POSSIBLE ACTION ON THE UTILITZATION OF INMATE LABOR FOR WASTEWATER DEPARTMENT AND ALL DEPARTMENTS PER THE 28E AGREEMENT.
- 9.0) **FINANCE:**
- 9.1) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** TO FIX A DATE FOR A PUBLIC HEARING ON A PROPOSAL TO ENER INTO A WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT TO EXCEED \$1,801,000. **ROLL VOTE.**
  - 9.2) DISCUSSION AND POSSIBLE ACTION APROVING 2<sup>ND</sup> PAY REQUEST IN THE AMOUNT OF \$356,345.00 TO RICKLEFS EXCAVATING, LTD. FOR THE 2<sup>ND</sup> ST. LIFT STATION PROJECT – PHASE I.
  - 9.3) DISCUSSION AND POSSIBLE ACTION APPROVING CHANGE ORDER NO. 4 IN THE ADDITIONAL AMOUNT OF \$2,836.08 TO HORSFIELD CONSTRUCTION FOR THE 2017 STP STREET PROJECT.
  - 9.4) DISCUSSION AND POSSIBLE ACTION APPROVING 3<sup>RD</sup> PAY REQUEST IN THE AMOUNT OF \$107,391.54 TO HORSFIELD CONSTRUCTION FOR THE 2017 STP STREET PROJECT.
  - 9.5) DISCUSSION AND POSSIBLE ACTION ON THE PAYMENT OF BILLS FOR THE MONTH OF OCTOBER, 2017.

9.6) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR THE ANAMOSA LODGE & SUITES, LLC. **ROLL VOTE.**

9.7) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR FAREWAY STORES, INC. **ROLL VOTE.**

10.0) **CITY ADMINISTRATORS REPORT:**

11.0) **MAYOR AND COUNCIL REPORTS:**

11.1) COUNCIL REPORTS ON BOARDS AND COMMISSIONS.

12.0) **PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA.**

13.0) **ADJOURNMENT.**

**THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.**



Tammy Coons, Interim City Administrator



## City of Anamosa

107 South Ford Street  
Anamosa, Iowa 52205  
Tammy Coons, City Clerk  
(319)462-6055, Ext 302 Fax (319)462-6081  
Email: tcoons@mchsi.com

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October 19, 2017

TO: Mayor and City Council  
FROM: Tammy Coons, City Clerk  
RE: 10/23/17 Council Meeting Agenda

### Agenda Item

#### **Presentations**

- 4.1) Chris Collins has requested permission to address the Council on the possibility of removing the prohibition of Pit Bull breed of dogs from the City Code of Ordinances. Sergeant Travis McNally has been in contact with Adrian Knuth's office to provide clarification on the guidelines on "service" animals and "support" animals in relation to this. Travis will be present to provide clarification on this. I have enclosed a copy of the request from Chris and also a copy of the information from Adrian's office.

#### **Community Betterment**

- 6.1) We have received an application, which I have enclosed from Megan Thomas requesting appointment to Zoning Board of Adjustment. We now currently have two vacancies on this five member board. This includes the resignation received from Judy Rose at the Zoning Board of Adjustment meeting held last night.
- 6.2) We have received an application, which I have enclosed from Judy Rose requesting appointment to the Planning & Zoning Commission.
- 6.3) This is an item is to act on the second reading of the Ordinance prohibiting Razor Wire, etc. I have also listed the possible waiver of the third reading if the Council so chooses.
- 6.4) This is an item to act on the second reading of the Ordinance deleting the possibility of imprisonment for violation of the City Code of Ordinances. I have also listed the possible waiver of the third reading if the Council so chooses.

#### **Public Safety**

- 7.1) A – This is a liquor license renewal for Anamosa Bowling Center. All the paperwork is in order.  
B – This is a liquor license renewal for Tucker's Tavern. All the paperwork is in order.
- 7.2) This item is in follow up to previous discussions on the terms of sale of the Old Hospital property. Adrian has stated that the request for bids can require both a development plan for the property and a performance bond to cover the cost of demolition, including asbestos abatement. Alan had previously estimated the cost of asbestos abatement at around \$70,000 and demolition around \$150,000. Adrian did state that the more strings that are attached, especially strings with financial consequences could affect the marketability of the property. I have been contacted by an interested party regarding this property. They have expressed a desire to purchase the property as soon as possible so that they may address any structural issues before the winter season to avoid further damage to the building.

- 7.3) This item is in follow up to the upper story property located at 101 ½ E. Main Street (above Hotshots). I have Enclosed an email from Adrian Knuth along with the letter countersigned by Charlotte Scheckel agreeing to the terms of the proposal he had outlined for her. Adrian is requesting a motion from the Council authorizing him to proceed with acquiring the property as an abandoned property under Section 657A.10A of the Iowa Code, just as the City did for the Old Hospital property. As you will see in the letter this acquisition itself is a long process and after acquisition it may take up to another 30-45 days before the property sale can be completed.
- 7.4) Carrie and Mike Klatt have asked to address the Council on the possibility of acquiring an easement from the City to place a portion of the concrete slab on the City ROW. They understood that the City would not be willing to sell the ROW, but they would be willing to either pay for an easement or put a stipulation on the easement that they will be responsible for all costs to remove the concrete if the City should ever need to work in the ROW and all costs associated with putting the concrete back in, if they chose to do so. We would also need to pass on any associated attorney costs and filing fees to them. Carrie and Mike understand that this will be last discussion that the Council will have on this. I have enclosed a copy of their request and pictures of the proposed area.
- 7.5) As a condition of receiving federal financial assistance from the Federal Highway Administration, the Iowa DOT is required to establish and implement a Title VI program that ensures nondiscrimination in its programs, services and activities. We are required to adopt the Title VI Non-Discrimination Agreement and appoint a Title VI Coordinator by resolution. I will be receiving more information and training on this process from the DOT in early November. This needs to be in place in order for the City to receive our STP funds.
- 7.7) This item is on the agenda in follow up from the last council meeting. Due to the amount and size of Marion's erosion control chapters and forms, I will be sending that out in a separate email. Their process and ordinances seem very cumbersome and detailed. If the Council just wishes to change Adrian's originally proposed ordinance to require ALL development permits that will have bare ground to have erosion control measures in place that would be a simpler way to address erosion control issues and take the interpretation of the Zoning Administrator out of the process. Adrian asked for specific direction and detail on what the Council would like to see put in place. If the Council wishes to just take the time to review Marion's and wait to hold a discussion at an upcoming Council meeting that would be fine. Also, Linda Lyons has requested to address the Council on this drainage erosion issue that is in her area of town. I let her know that the public is allowed to comment on the agenda items as they are discussed. I have enclosed a copy of her letter of request and her suggestions.

#### **Public Works**

- 8.1) I have enclosed a copy of the fee schedule for equipment sharing that the Council had approved in April 2010. The Council had indicated that these fees need to reviewed and possibly updated along with setting some policy on the use of equipment and manpower to other communities or entities.
- 8.2) I have enclosed a copy of the 28E agreement for the use of Inmate Labor by the City. It was asked that this item be placed on the agenda for the possibility and/or guidelines for the Wastewater Treatment Department utilizing Inmate labor.

#### **Finance**

- 9.1) This resolution is to set a public hearing date to enter into a Water Revenue Loan (SRF Loan) to finance the Water Treatment Plant Expansion Project.
- 9.2) 2<sup>nd</sup> Pay Request for Ricklefs Excavating for 2<sup>nd</sup> Street LS Project – Phase I. I have enclosed an update from Lindsay Beaman on this project. I will be sending a copy of this to Bill Goodman as he requested an update on his recent email.
- 9.3) Change Order No. 4 for 2017 STP Project – Elm Street. I have asked Scott Pottorff from MMS to be present to review this change order for the Council and to give an update on the project.
- 9.4) 3<sup>rd</sup> Pay Request for Horsfield Construction for the 2017 STP Project.
- 9.5) Bills for the month of October, 2017.

- 9.6) & 9.7) These are the resolutions approving the annual appropriations for the TIF rebates for next Fiscal Year 2018-19. The Anamosa Lodge & Suites will have one year remaining on the TIF rebate – FY 2019-20 and it is the first year for the Fareway TIF rebate. This rebate is for 15 years.

## **General Updates**

**Zoning Board of Adjustment Meeting – 10/18/17 – Regarding Appeal for Building Permit for Maquoketa Valley Fence**  
The Zoning Board of Adjustment held a meeting last night to hear the Appeal filed by Nurit Finn regarding the building permit issued to Maquoketa Valley Electric Cooperative to build the fence on property between Huber Street and Ford Street. Unfortunately that is a five member board which as of the beginning of the meeting last night had four seats filled and one vacant seat, but Pat Callahan was absent, leaving just a quorum of three members. After the roll call was taken and minutes approved, member Judy Rose asked to address the Board and started talking about non-related issues to the agenda. Chairperson Bill Carlson stopped her explaining this was not a topic of discussion. Judy then stated she resigned effective immediately and therefore there was no quorum and left the meeting. We spoke to Adrian Knuth this morning and verified the following as a result of the meeting:

1. The “stay” remains in effect until ZBA can reconvene the hearing with a quorum. (Penny has set up meeting for this Wednesday, Oct. 25<sup>th</sup> at 6:00 pm.)
2. We are not required to republish the hearing notice, only posting notice of meeting 24 hours prior.

Penny has emailed this information above to MVEC to notify them of Adrian’s direction and interpretation.

### **Bill Goodman Request**

I have also enclosed a copy of a request received from Bill Goodman regarding issues at the Wapsianna Park. I have emailed him back explaining that these issues are under the direction and management of the P & R Board. I have given a copy of Bill’s letter to Tyler Laing to address these issues. I did not feel that this needed to be on the agenda and Mayor Barnes agreed after he reviewed the agenda today.

### **Elm Street Project**

Gregg has informed me as of today the plan for completion is as follows:

1. Machine pouring main trunk between the approach and Tapken’s today.
2. Friday or Saturday finish up the remaining side concrete work.
3. Monday complete the fill.
4. OPEN on Tuesday!!!!

### **Fire Truck Open House**

Mike McGreevy informed me that the Fire Dept. will be holding an open house on Oct. 30<sup>th</sup> at 7:00 pm for the Mayor, Council and our financing banks to see the new pumper truck. It will be at the Fire Station. I will email the banks to let them know.

### **Police Department Opening**

Chief Bob Simonson has posted the police officer opening at Police Department and also here at City Hall. Our minimum requirement as a City is to post the opening for a minimum of ten days. It was posted on Oct. 12<sup>th</sup>. Bob has informed me that he has a part time officer that would like to move to full time with our police department. He may be bringing a proposed hire to you in November.

### **Wastewater DNR Inspection Report**

I have enclosed a copy of the Inspection Report from the DNR on the Wastewater Treatment Plant for your information.

I have also enclosed the Water Dept. Monthly Report that was not in time for the last council packet.

I know this a large agenda, but there are a few items that the Council may wish to take no action on at this time or table until the next council meeting. I wanted to afford the Council the opportunity to take action or discuss items that are currently outstanding.

A thank you to all that have already had your appointment with Pat Callahan on the Administrator Search. I know he has a few final appointments next Monday. Hopefully Pat will see more applications come in, but as of yesterday, there have only been three applications received and no written or verbal inquires to Pat at all.

Thank you all and I hope you have a good weekend.

The City Council of the City of Anamosa met in Regular Session this October 9, 2017 in the Council Chambers at City Hall at 6:00 p.m. with Rich Crump, Bill Feldmann, John Machart, Rod Smith, Betty Weimer and Cody Shaffer present. Absent: None. Mayor Dale Barnes presided. Also present were Tammy Coons, Interim City Administrator/City Clerk; Tyler Laing, Park & Recreation Director; Rebecca Vernon, Library Director; Jim Henson, Water Superintendent; and Dan Smith, Wastewater Superintendent.. Guests Present Addressing the Council: Emily Upah, Key Account Mgr. Alliant Energy; Jeff Marek, 705 N. Williams St; Linda Lyons, 423 Chamber Dr.; Nurit Finn, 126 E. Main St.; and Bill Goodman, 804 E. 1<sup>st</sup> St. .Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

#### **Council Minutes**

Motion by Feldmann, second by Weimer to approve the minutes from the September 25, 2017 Regular Council meeting. All Ayes. Motion Carried.

#### **PUBLIC HEARING:**

##### **Public Hearing on Proposed Amendment to the Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences**

Mayor Barnes opened the public hearing at 6:01 p.m. Tammy Coons, Interim City Administrator/City Clerk stated she had received one verbal comment today at City Hall from a citizen in favor of the proposed ordinance, but no written comments had been received prior to the public hearing and no comments were offered by the public present. Weimer stated she had received multiple verbal comments in favor of the ordinance.

Motion by Feldmann, second by Smith to close the public hearing at 6:02 p.m. All Ayes. Motion Carried.

#### **Presentations**

##### **Emily Upah, Alliant Energy – Update on Annual Partnership Assessment Report**

Emily Upah, Key Account Manager for Alliant Energy addressed the Council stating that she is new to the position and that she has previous experience in economic development. She reported on infrastructure done in the community, property taxes paid and contributions made by Alliant in 2016. Emily reviewed the Branching Out Grants program, energy efficiency programs to businesses and residents and rebates given. She stated there is always room for continued partnerships.

#### **COMMUNITY BETTERMENT:**

##### **Appointment to the ECICOG Board**

Feldmann gave a brief explanation for current vacancy. Mayor Barnes recommended the appointment of Council Member Betty Weimer to the ECICOG Board.

Motion by Feldmann, second by Machart to approve the appointment of Council Member Betty Weimer to ECICOG Board. Discussion followed. All Ayes. Motion Carried.

##### **Ordinance Amending Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences**

Motion by Feldmann, second by Weimer to approve the **First Reading of Ordinance** Amending Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences. Roll Vote. All Ayes. Motion Carried.

Motion by Feldmann, second by Smith to approve the **Waiver of the Second and Third Readings of Ordinance** Amending Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences. Roll Vote. 2 – Nays, Shaffer and Crump. All Remaining Ayes. Motion Failed.

**Ordinance Adding Provision to Zoning Regulations to Permit Implementation of Soil Erosion Control Practices in Connection with Issuance of a Development Permit**

Motion by Feldmann, second by Weimer to approve the **First Reading of Ordinance** Adding Provision to Zoning Regulations to Permit Implementation of Soil Erosion Control Practices in Connection with Issuance of a Development Permit. Jeff Marek, 705 N. Williams Street addressed the Council recommending looking at the City of Marion's ordinances/permits regarding erosion control. He stated it is a lot more in-depth and stricter. Linda Lyons, 423 Chamber Drive addressed the Council reviewing her previous request regarding erosion control in her neighborhood. Linda suggested that the City install some type of drainage between the lots on Chamber Drive and Council Street. Discussion followed on what situations need to be addressed, what requirements could be put in place and if the requirements should apply to all development permits. Feldmann withdrew his motion and Weimer withdrew her second to the motion. It was suggested that the City look at what other communities have in place to address erosion control/drainage such as the City of Marion.

**Ordinance Amending Section 1.10 of the City Code to Delete the Possibility of Imprisonment for Violation of Code of Ordinances**

Motion by Feldmann, second by Crump to approve the **First Reading of Ordinance** Amending Section 1.10 of the City Code to Delete the Possibility of Imprisonment for Violation of Code of Ordinances. Jeff Marek questioned the reasoning in removing the possibility of imprisonment as there may be times when it will be needed. Discussion followed. Roll Vote. 1 – Nay, Weimer. All Remaining Ayes. Motion Carried.

**PUBLIC SAFETY:**

**Beer and Liquor Licenses**

Motion by Feldmann second by Crump to approve the renewal of Class C Liquor License with Living Quarters and Sunday Sales Privileges for Deb's Sports Bar. All Ayes. Motion Carried.

**Request for Street Closure on Main Street for Spook Parade on October 25<sup>th</sup>**

Motion by Feldmann, second by Crump to approve the request for street closure on Main Street from Garnavillo Street to the Lawrence Community Center from 5 -6 pm on October 25<sup>th</sup> for the Spook Parade. Tammy Coons clarified that this is not actually a street closure, but the police will direct the parade down Main Street. All Ayes. Motion Carried.

**PUBLIC WORKS: NONE**

**FINANCE: NONE**

**CITY ADMINISTRATOR'S REPORT:**

Tammy Coons reported the following:

New Fire Pumper Truck received last week and the 1989 pumper truck will be placed on an auction website along with a Brush Queen Skid with a reserve placed on each.

Elm Street Project – Final working day is October 10<sup>th</sup> and liquidated damages of \$1,000 will go into effect starting October 11<sup>th</sup> until the work is completed. The approach to the bridge is being started today and the last section of the main road will be completed after that as weather allows.



2<sup>nd</sup> Street Lift Station Project – The contractor hit a water main to a fire hydrant and a boil advisory was in effect through Friday of last week. An electrical line to the dewatering pumps was hit and tripped a breaker at the lift station and the generator did kick in last weekend.

Sewer Jetter Use – The City of Dyersville uses the jetter for 4 weeks every year. They reimburse the City \$7,500 per year for that use. The 4 years of use by Dyersville prior to this year will be swapped for Dyersville to camera the City sewer lines. Dan Smith estimated that should be enough to get the whole city done.

New Building WWTP – The building was delivered last week and they are cutting the concrete for the doorway on Wednesday. Contractor should be starting the erection of building in the next two weeks.

GIS System Contract Amendment – Howard R Green has provided a contract amendment to add \$2,500 under additional services to cover adding new manholes and a layer in the system to track the jetting being done.

Tammy updated the Council on the acquisition of property at 101 ½ E. Main Street and the sale of the Old Community Care Facility. She stated that these two items will be placed on the next agenda. Tammy also informed the Council that Anamosa was ranked last in the medium size city category for the recent REAP grant application for the Trail Project.

Tammy also informed the Council that the City of Olin is requesting that Anamosa provide jetting service for a lift station for them. She explained the current hourly rate that was approved by the Council in 2010 for the jetter truck with one employee is \$145.00/hour. Discussion followed with Dan Smith regarding how that service would affect his department's workload.

Tammy updated the Council on the recent fence building activity at the Maquoketa Valley's lot between N. Huber Street and N. Ford Street. She explained that as the "stay" was in place on this fence permit as an appeal had been filed, she had contacted City Attorney, Adrian Knuth. Adrian had outlined two options: serve a municipal infraction citation on a daily basis until the work ceases or file an injunction. Tammy stated that Adrian is recommending the municipal infraction citation as the injunction is time consuming and very costly. Tammy stated the other option is to do nothing, but she didn't know what liability that would create for the City. She only asked for a consensus of the Council regarding this as this did not require a motion from the Council as it is an administrative action. She recommended the municipal infraction. Only Council Member Shaffer voiced a dissenting opinion.

Nurit Finn, owner of 126 E. Main Street addressed the Council stating she would like to see this type of action. She also expressed her frustration and concern with the activity that had taken place today and felt that the "stay" should be upheld. More discussion followed.

Jeff Marek, 705 N. Williams St. addressed the Council stating that he feels the REC has walked over every business and that what they were told originally was that they would have access and now they do not with the location of the fence. The lumber yard now has to take out part of the curb to squeeze a truck in on the south side as the Church will not allow them access from the north. He stated that the surrounding property owners have always maintained that parking lot even though they did not own it. Jeff stated that we should have had the promises in writing regarding the use of that property or even offer it to anyone else who has been using the property. He stated that we did a terrible dis-service to the businesses downtown. Jeff stated that it is a struggle to survive for businesses and we shouldn't beat them down for one man at the REC. Discussion followed on the breaking of the "stay" for the fence and associated penalties. Jeff stated that all the business owners should have met with Maquoketa Valley together, not one at a time as things were not repeated correctly from one person to another, kind of like the "telephone" game. Nurit Finn stated that she was the one that filed the appeal and the whole point of the appeal is to verify that all the processes and ordinances were followed. More discussion followed on

instituting the municipal infraction. Tammy asked the Council if there was any member not in favor besides Council Member Shaffer. No other Council Member stated they were against the municipal infraction, only Crump stated that he was fine with it as long as Adrian could provide the documentation in the code regarding the fine and Machart agreed.

**MAYOR AND COUNCIL:**

Smith stated that he had reached out to a representative of the engineering company on phase two of the Elm Street Project voicing his concern with the street closure and the lack of activity. He stated that the representative has been in contact with the contractor on daily basis pushing them to get this finished.

Smith then asked what the Council has previously allowed on the use of city equipment and manpower to another community. He agrees with reaching out to other communities, but is hesitant to provide that to every community in a fifty mile radius. Feldmann stated that is why they had previously come up with the current fee schedule and guidelines. Discussion followed. Smith asked that the previous list of fees be included in the next emailing or council packet. Discussion followed with Dan Smith on the ability of his department and staff to get the work done and still be able to provide services such as jetting to other communities. Dan asked if his department could also use the prison labor. It was suggested to put this item on the next agenda.

**Public with Business with the Council on Items not on the Agenda:**

Bill Goodman, 804 E. 1<sup>st</sup> Street addressed the Council asking if at the next Council meeting that a comprehensive review of the work done on the 2<sup>nd</sup> Street Lift Station Project, what delays have been encountered and what has been done to work around those delays. Bill also verified that there was 12” pipe between the 2<sup>nd</sup> Street Lift Station and the Wastewater Plant. He then asked if the piping is all 12” going east from the 2<sup>nd</sup> Street Lift Station. Shaffer stated that there needs to be a new line directly from 2<sup>nd</sup> Street Lift Station to the Rosemary Street Lift Station, a force main, which will be phase 2 of the project. Bill asked what the status of that phase is. Feldmann and Weimer stated that phase 1 needs to be completed first, which is in progress. Betty stated that the funding for phase 2 needs to be determined while realizing the importance of that phase. Bill asked if all the piping to the east of Rosemary Lift Station is all 12”. Feldmann stated that it was probably not all 12”, but the area to east of Rosemary Lift Station is gravity fed. Bill then asked if the sizing of the sewer main pipe was not all documented last fall. Shaffer explained that it was documented visually by looking at the manholes and they have found some piping under the ground that actually decreased or increased between manholes. Bill stated that he feels the city needs to ensure that the city has an adequate stream for the sewer system all the way to the river. He also stated that the City needs to take serious consideration on phase 2. Weimer also had Dan Smith clarify that after the camera of the sewer mains is complete, that we will have a record of the actual size of the piping. Discussion followed on the cost of projects and debt in relation to the charges on the utility bills. Bill stated that he did not have a problem helping other communities with the use of the jetter but he is concerned with the maintenance on the truck and the availability of it for the needs in this community as he had previously experienced at his residence.

**Adjournment**

Motion by Feldmann, second by Crump to adjourn at 7:27 p.m. All Ayes. Motion Carried.

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Dale Barnes, Mayor

ATTEST:

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Tammy Coons, City Clerk

All,

My name is Chris Collins. I am a police officer for the City of Cedar Rapids, and I reside at 507 E. 1<sup>st</sup> St in Anamosa. I would like a motion to overturn the pit bull ban be placed on the agenda for the next meeting on October 23, 2017. I would like to emphasize other towns around the city that have strong vicious dog breeds, but do not discriminate based off of breed. I would also like to emphasize the use of pit bulls as police k9 officers, emotional support dogs, and service dogs. After speaking to several doctors, lawyers, police officers, and veterinarians, the pit bull ban is almost impossible to enforce, and it takes away rights to good dog owners. As a police officer my main concern every day is public safety. I moved to Anamosa, because it is a safe and quiet town. However, a pit bull ban does not make the city safer, and having responsible owners own pit bulls in the city does not make it a more dangerous city. Thank you for your consideration.

Thank You,

Chris Collins

10/18/2017

309-948-1521

To: ATK  
From: MKL  
Re: Emotion Support Animals  
Date: August 18, 2015

**Issue:** Whether “emotional support animals” qualify as “service animals” under the Anamosa City Ordinances, the Code of Iowa, or the United States Code?

## **I. Anamosa City Ordinances**

The Anamosa City Ordinances are silent as to the use of both “service animals” and “support animals” by persons with disabilities.

## **II. Iowa Code**

Under the Iowa Code, three requirements must be met in order for an individual to be accompanied by a “service dog” in places of public accommodation. Iowa Code § 216C.11(1) (2015). First, the dog must meet the definition of “service dog”. *Id.* Under the Code, a “service dog” is a dog specially trained to assist a person with a disability, whether described as a “service dog”, a “support dog”, an “independence dog”, or otherwise.” *Id.*

Second, the individual must be disabled as defined by the Code. While Chapter 216C of the Code does not define the term “disability”, the Iowa Civil Rights Act of 1965, codified at Chapter 216 of the Code provides the following definition:

“‘Disability’ means the physical or mental condition of a person which constitutes a substantial disability, and the condition of a person with a positive human immunodeficiency virus test result, a diagnosis of acquired immune deficiency syndrome, a diagnosis of acquired immune deficiency syndrome-related complex, or any other condition related to acquired immune deficiency syndrome. The inclusion of a condition related to a positive human immunodeficiency virus test result in the meaning of ‘disability’ under the provisions of this chapter does not preclude the application of the provisions of this chapter to condition resulting from other contagious or infection diseases.” § 216.2(5).

Last, the service dog must accompany the individual for the express purposes of assisting the person with his or her disability. 216C.11(1) (2015). In the event all three requirements are met, the handler has the right to be accompanied by the service dog in the following places as long as the dog remains under control:

1) Streets, highways, sidewalks, walkways, public buildings, public elevators, public facilities, and other public places. *Id.* at § 216C.11(2).

2) common carriers, airplanes, motor vehicles, railroad trains, motorbuses, streetcars, boats, other public conveyances or modes of transportation, hotels, lodging places, eating places, places of public accommodation, amusement, or resort, and other places to which the general public is invited...Id.

Additionally, the Code allows for two other persons to be accompanied by a service dog. A person assisting a person with a disability by controlling a service dog or an assistive animal, or a person training a service dog or an assistive animal has the right to be accompanied by a service dog or an assistive animal, under control, in any of the above referenced places. Id.

The Code is also silent as to the breed of dog that can qualify to be a "service dog". Therefore, a pit bull or another breed closely related to the pit bull should qualify as a "service dog" as long as the above three requirements are met.

While the Iowa Code mentions "support dog" as another name for "service dog", the Code does not provide a separate definition for "support dog". Therefore, regardless of whether the individual labels his or her dog as a "service dog" or "support dog", the individual must meet the above definition of disability and the dog must meet the above definition of "service dog" in order for the dog to accompany the individual to the above places.

### **III. United State Code**

Federal law provides more guidance than is found in either Iowa law or the Anamosa City Ordinances. "Service animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Additionally, the work or tasks performed by a "service animal" must be directly related to the individual's disability. 28 C.F.R. § 35.104 (2015).

Examples of work or tasks include, but are not limited to,

"assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors." Id.

The United State Code of Federal Regulations defines disability as

"..[W]ith respect to an individual... [a] physical or mental impairment that substantially limits one or more major life activities of such individual; a record of such impairment; or being regarded as having such an impairment.

(1)(i) The phrase *physical or mental impairment* means—

(A) Any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: Neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genitourinary, hemic and lymphatic, skin, and endocrine;

(B) Any mental or psychological disorder such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

(ii) The phrase *physical or mental impairment* includes, but is not limited to, such contagious and noncontagious diseases and conditions as orthopedic, visual, speech and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, emotional illness, specific learning disabilities, HIV disease (whether symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism.

(iii) The phrase *physical or mental impairment* does not include homosexuality or bisexuality.

(2) The phrase *major life activities* means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

(3) The phrase *has a record of such an impairment* means has a history of, or has been misclassified as having, a mental or physical impairment that substantially limits one or more major life activities.

(4) The phrase *is regarded as having an impairment* means—

(i) Has a physical or mental impairment that does not substantially limit major life activities but that is treated by a public entity as constituting such a limitation;

(ii) Has a physical or mental impairment that substantially limits major life activities only as a result of the attitudes of others toward such impairment; or

(iii) Has none of the impairments defined in paragraph (1) of this definition but is treated by a public entity as having such an impairment.

(5) The term *disability* does not include—

(i) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments, or other sexual behavior disorders;

(ii) Compulsive gambling, kleptomania, or pyromania; or

(iii) Psychoactive substance use disorders resulting from current illegal use of drugs. Id.

In the event, a person and dog meet the above requirements, public entities are required to modify their policies, practices, or procedures to allow for the use of “service animals” by persons with disabilities. 28 C.F.R. § 35.136(a) (2015). However, if a “service animal” is out of control and the individual has not taken effective action to control it, or the animal is not housebroke, a public entity has the ability to ask the individual with the disability to remove the “service animal” from the premises. Id. § 35.136(b).

The “service animal” shall have a harness, leash, or other tether, unless the handler is unable to use these because of his or her disability or the “service animal” is not able to perform its task because of these constraints. In these events, the individual must be able to control the “service animal” (e.g. voice control, signals, or other effective means). Id. at § 35.136(d).

A public entity, meaning a state or local government, is not allowed to ask about the nature or extent of a person’s disability. Id. at § 35.16(f). However, a public entity is allowed to ask the following two questions in order to determine if the animal qualifies as a service animal: 1) If the animal is required because of a disability and 2) what work or task the animal has been trained to perform. Id. A public entity shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a “service animal”. Id. Generally, a public entity may not make these inquiries about a “service animal” when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability). Id.

Additionally, emotional support animals are specifically excluded from the definition of service animals and are thus not provided the same privileges. “*The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition*”. Id. at § 35.104.

Federal law does not exclude pit bulls or any variation of the pit bull breed from performing as “service animals”. Therefore, as long as the pit bull is specially trained to assist an individual with a disability as defined under Federal law, the pit bull should be allowed to continue its duties as a “service animal”.

#### **IV. CONCLUSION**

The Anamosa City ordinances, the Iowa Code, and Federal law do not provide handlers of “emotional support” animals with the same rights given handlers of “service animals”. Providing emotional support, well-being, and comfort or companionship are not sufficient tasks to qualify a dog as a “service animal” or “service dog”. Therefore, in order to qualify for protection under either Iowa law or federal law, an individual must have a disability that meets the definition under either Iowa or federal law and the “service animal” must be specially trained to assist the individual with the disability. In the event these requirements are not met, a dog cannot be classified as a “service animal” and should not be treated as such.

**CITY OF ANAMOSA**  
**BOARD/COMMISSION CONSIDERATION REQUEST**

**BOARD/COMMISSION**

**NAME:** Zoning Board of Adjustments

**NAME:** Megan Thomas

**ADDRESS:** 504 E 2nd St Anamosa

**PHONE NUMBER:** 319-480-7748

**BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)**

I've been a lifelong resident of Anamosa and have been an  
accountant at Etland Tax & Accounting for the past 6 years.  
My husband and I welcomed our first child last year and since  
then I have been interested in getting more involved in our  
community. I've attended city council meetings regularly for the  
last couple years, so I'm just looking for another avenue to get  
involved in our city government. I think I could add a fresh set  
of ideas/opinions to the current members of this board.



**CITY OF ANAMOSA**  
**BOARD/COMMISSION CONSIDERATION REQUEST**

Sept. 20, 2017

BOARD/COMMISSION

NAME: Planning & Zoning

NAME: Judy Rose

ADDRESS: 206 South Davis

PHONE NUMBER: 319.480.0684

**BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)**

Please see attached sheet.

Thank You!

My late husband and I moved over here from Springville over 12 years ago. We lived in that community over 30 years. Both were very active in community affairs. John served/retired on the Fire Department for 25 of those years. Myself I was active in the Linn County Democrats- served as an Governors Ambassador under Governor Tom Vilsack as well as serving on Springville's planning and Zoning for 4 years last 2 as Chairperson. During those 4 years we updated Springville's Zoning Map plus updating all of their Zoning Ordinances. As you may see by the appearance of Springville all of the hard work has paid off.

In 2008 I served as Jones County Democratic Chairperson. Have also worked as a Volunteer at the Jones Regional Medical Center. Currently I'm serving on Anamosa's Board of Adjustment – I've enjoyed serving on this board BUT my knowledge centers on Planning and Zoning. I understand if I'm selected to serve on this Board I will need to resign from the Board of Adjustment.

Education:      Graduated from Boone High School  
                         Graduated from Kirkwood with a Degree in Business Administration

Work Experience:      Secretary to the Mt. Vernon College Financial Director  
                         Customer Service: Life Investors  
                         Mother

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE AMENDING ZONING REGULATIONS TO PROHIBIT RAZOR WIRE,  
CONCERTINA WIRE AND SIMILAR WIRE FENCES**

WHEREAS Section 165.23(3)(C) of the City Code prohibits barbed wire fencing in residential or commercial zones; and,

WHEREAS a question has arisen as to whether or not razor wire, concertina wire or similar wire fencing is included in the prohibition of barbed wire; and,

WHEREAS this Council believes razor wire, concertina wire and similar wire fences should not be permitted in residential or commercial zones;

BE IT ORDAINED, THEREFORE, that the introductory sentence to Section 165.23(3)(C) be amended to read as follows:

C. Barbed wire, including razor wire, concertina wire and similar wire, and electric fences shall be subject to the following requirements:

PASSED, ADOPTED AND APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST: \_\_\_\_\_  
Tammy Coons, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE AMENDING SECTION 1.10 OF THE CITY CODE TO DELETE  
POSSIBILITY OF IMPRISONMENT FOR VIOLATION OF CODE OF  
ORDINANCES**

WHEREAS Section 1.10 of the City Code permits a court to order imprisonment not to exceed thirty (30) days in jail in the event of the violation of any of our code of ordinances; and,

WHEREAS the Iowa Supreme Court, in *State v. Young* (Iowa 2015) ruled that if a City Code permitted a imprisonment for a violation of its ordinances, an indigent person was entitled to appointed counsel whether or not the City was seeking imprisonment; and,

WHEREAS the Iowa Legislature at its most recent legislative session enacted the law requiring the State Public Defender's Office to seek reimbursement for attorney fees and expenses paid a court appointed attorney for representing an indigent person charged with a violation of a local ordinance for which there was a possibility of imprisonment; and,

WHEREAS this Council believes it is no longer prudent to afford the Court the opportunity to order imprisonment for a violation of our code of ordinances;

BE IT ORDAINED, THEREFORE, that the last sentence of Section 1.10 of the City Code is deleted in its entirety.

PASSED, ADOPTED AND APPROVED THIS \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST: \_\_\_\_\_  
Tammy Coons, City Clerk

**Applicant License Application ( LC0017381 )**

<b>Name of Applicant:</b>	<u>Anamosa Bowling Center, Inc.</u>		
<b>Name of Business (DBA):</b>	<u>Anamosa Bowling Center</u>		
<b>Address of Premises:</b>	<u>117 N. Ford St.</u>		
<b>City</b>	<u>Anamosa</u>	<b>County:</b>	<u>Jones</u> <b>Zip:</b> <u>5220500</u>
<b>Business</b>	<u>(319) 462-2195</u>		
<b>Mailing</b>	<u>117 N Ford St</u>		
<b>City</b>	<u>Anamosa</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>522050000</u>

**Contact Person**

<b>Name</b>	<u>Brett Seeley</u>		
<b>Phone:</b>	<u>(319) 821-0109</u>	<b>Email</b>	<u>bseeley1965@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 11/01/2017

**Expiration Date:** 10/31/2018

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>XXXXXXXXXX</u>	<b>Federal Employer ID</b>	<u>XXXXXXXXXX</u>

**Ownership**

**Brett Seeley**

**First Name:** Brett

**Last Name:** Seeley

**City:** Anamosa

**State:** Iowa

**Zip:** 52205

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Illinois Casualty Co</u>		
<b>Policy Effective Date:</b>	<u>11/01/2017</u>	<b>Policy Expiration</b>	<u>10/31/2018</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>		
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>		
<b>Temp Transfer Effective Date</b>	<b>Temp Transfer Expiration Date:</b>		

**Applicant License Application ( LC0034145 )**

<b>Name of Applicant:</b>	<u>Lil-Mac, Inc.</u>		
<b>Name of Business (DBA):</b>	<u>Tucker's Tavern</u>		
<b>Address of Premises:</b>	<u>201 E. Main St.</u>		
<b>City</b>	<u>Anamosa</u>	<b>County:</b>	<u>Jones</u> <b>Zip:</b> <u>52205</u>
<b>Business</b>	<u>(319) 462-9909</u>		
<b>Mailing</b>	<u>201 E. Main St.</u>		
<b>City</b>	<u>Anamosa</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>52205</u>

**Contact Person**

<b>Name</b>	<u>Teresa Tuetken</u>		
<b>Phone:</b>	<u>(319) 462-9909</u>	<b>Email</b>	<u>teresa.tuetken@aol.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 11/01/2017

**Expiration Date:** 10/31/2018

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>XXXXXXXXXX</u>	<b>Federal Employer ID</b>	<u>XXXXXXXXXX</u>

**Ownership**

**Teresa Tuetken**

**First Name:** Teresa

**Last Name:** Tuetken

**City:** Anamosa

**State:** Iowa

**Zip:** 52205

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Founders Insurance Company</u>		
<b>Policy Effective Date:</b>	<u>11/01/2017</u>	<b>Policy Expiration</b>	<u>11/01/2018</u>
<b>Bond Effective</b>		<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>		<b>Outdoor Service Expiration</b>	
<b>Temp Transfer Effective</b>		<b>Temp Transfer Expiration Date:</b>	

## Al Johnson

---

**From:** Adrian Knuth <AKnuth@knuthlawoffice.com>  
**Sent:** Tuesday, September 26, 2017 10:29 AM  
**To:** anamosaca@mchsi.com  
**Subject:** 101½ E. Main Street  
**Attachments:** Scheckel ltr rec'd 9.21.17.pdf

Al,

Attached is a copy of the letter countersigned by Charlotte Scheckel agreeing to the terms of the proposal I outlined for her with regard to 101½ E. Main Street. To put the wheels in motion I need a motion from the Council authorizing me to proceed with acquiring title to the property as an abandoned property under Section 657A.10A of the Iowa Code just as we did in the case of the old hospital on High Street. If you, the Mayor or council members should have any questions or concerns please advise.

Adrian

Adrian T. Knuth  
Knuth Law Office  
P.O. Box 458  
Anamosa, Iowa 52205  
Phone: (319)462-4378  
Fax: (319)462-4379  
Email: [aknuth@knuthlawoffice.com](mailto:aknuth@knuthlawoffice.com)

This transmission contains information from the Law Office of Adrian Knuth which may be confidential or privileged. That information is intended to be for the use of the individual or entity addressed above. If you are not the intended recipient of this transmission, be aware that disclosure, copying, distribution or use of the contents of this transmission is prohibited.

If you have received this transmission in error, please notify us by calling (319)462-4378.

**Adrian T. Knuth**  
**KNUTH LAW OFFICE**  
**320 W. Main St.**  
**P.O. Box 458**  
**Anamosa, Iowa 52205**

*Tel. (319)462-4378*  
*Fax (319)462-4379*

**received**  
9-21-17

*Mailing Address:*  
*P.O. Box 458*  
*Anamosa, Iowa 52205*

September 12, 2017

Ms. Charlotte Scheckel  
23305 County Road E-34  
Anamosa, Iowa 52205

RE: City of Anamosa –101½ E. Main Street

Dear Charlotte:

The purpose of this letter is to summarize my understanding of the agreement you propose to reach with the City of Anamosa for acquisition of 101½ E. Main Street. My understanding of the agreement is this:

- The City of Anamosa will endeavor to secure title to the property under Section 657A.10A of the Iowa Code as it did in acquiring title to the old hospital on High Street. For your information I enclose a copy of that section of the Iowa Code.
- Upon acquiring title to the property the City will request the County abate all taxes currently assessed against the property.
- Following abatement of the real estate taxes, the City will proceed with notice and public hearing to sell the property to you for the cost the City incurred in abating the brick façade nuisance back in 2011 (\$7,706.00) and the out-of-pocket costs incurred in connection with acquiring title to the property (\$1,900.00 estimate), the total purchase price to be paid by you over the course over a 30 month period with monthly payments commencing the month you first collect rent from the apartments to be renovated by you. With the current cost estimates you would be paying approximately \$320.00 per month.

From a review of Section 657A.10A of the Iowa Code you can see the City's petition has to be on file a minimum 60 days before the City can request hearing on the petition. After that hearing I estimate it will take 30-45 days to pass ownership and possession to you.



If you find the summary set forth above with regard to each parties' obligations with regard to the property to be accurate, please date and counter sign a copy of this letter and return it to me and I will then seek Council approval to proceed to acquire title to the property as an abandoned property under Section 657A.10A of the Iowa Code.

Sincerely,



Adrian T. Knuth

ATK/lbd

Encl.

cc: Ms. Tammy Coons, City Clerk



CITY OF ANAMOSA  
COMMUNITY CARE EXPENSES

ACQUISITION COSTS

Attorney fees, title/lien search, court costs	\$1,856.35
Locks, hasps, etc. (secure building)	139.00
Liability insurance	<u>131.00</u>
Sub-total	\$2,126.35

DISPOSAL COSTS

Anticipated publication costs	160.00
Anticipated closing costs/deed	<u>400.00</u>
	\$560.00

TOTAL            \$2,686.35

Penny Lode,

I request to be placed on the next City Council agenda to discuss requesting an easement.

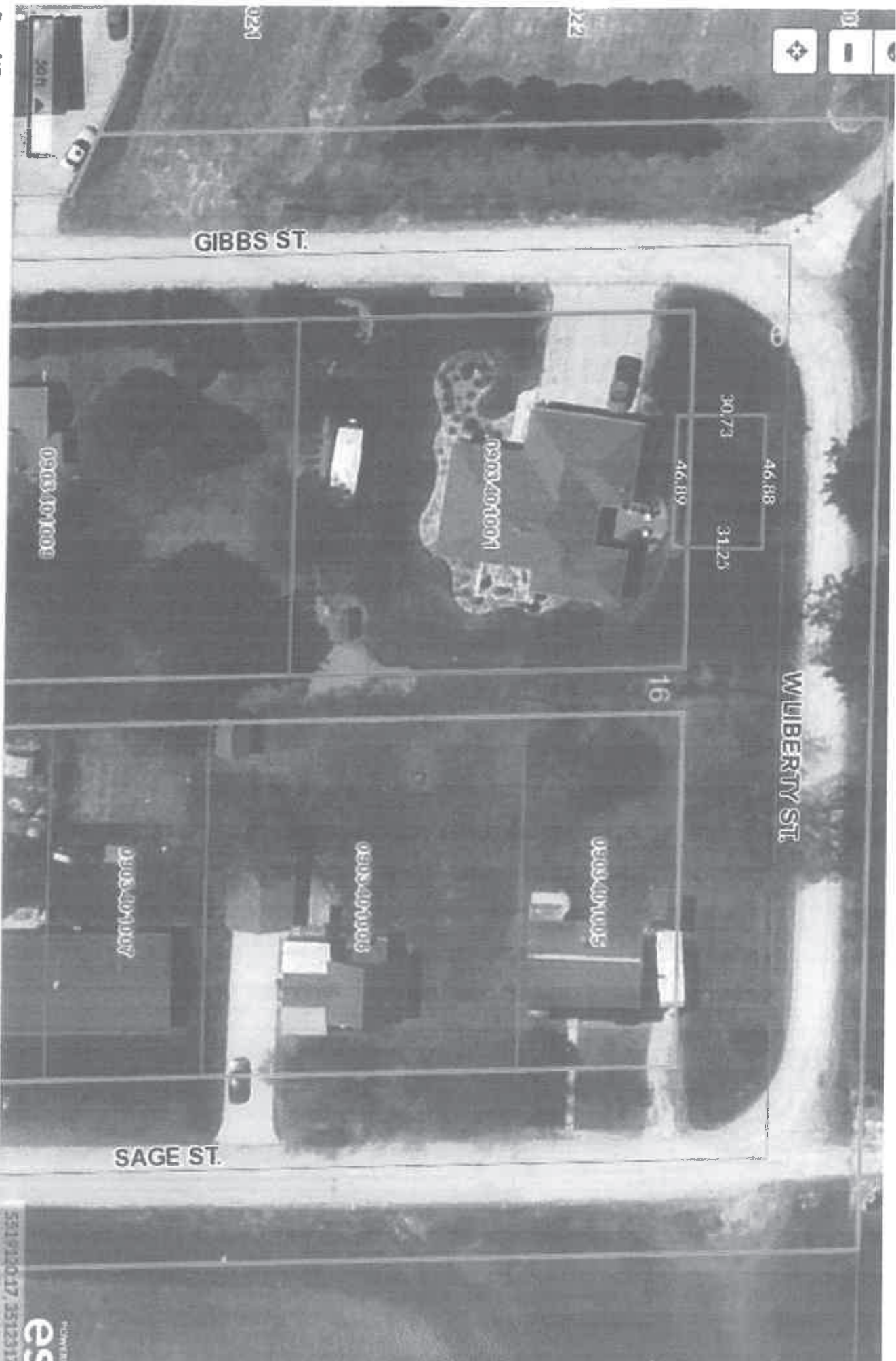
I have attached a map.

Thank you

Mike and Carrie Klatt

303 Gibbs Street

Anamosa, Iowa 52205



GIBBS ST.

WILBERTY ST.

SAGE ST.

16

46.88  
30.73  
31.23  
46.89

Parcel ID 0903401001

Sec/Twp/Rng n/a

Property Address 303 GIBBS ST  
ANAMOSA

District

Brief Tax Description

Alternate ID 02020700

Class R

Acreage n/a

ANACO

HUBERS S.D. LOTS 6 & 7 & N 1/2 LOT 8, BLK 13

Note: Not to be used on legal documents!

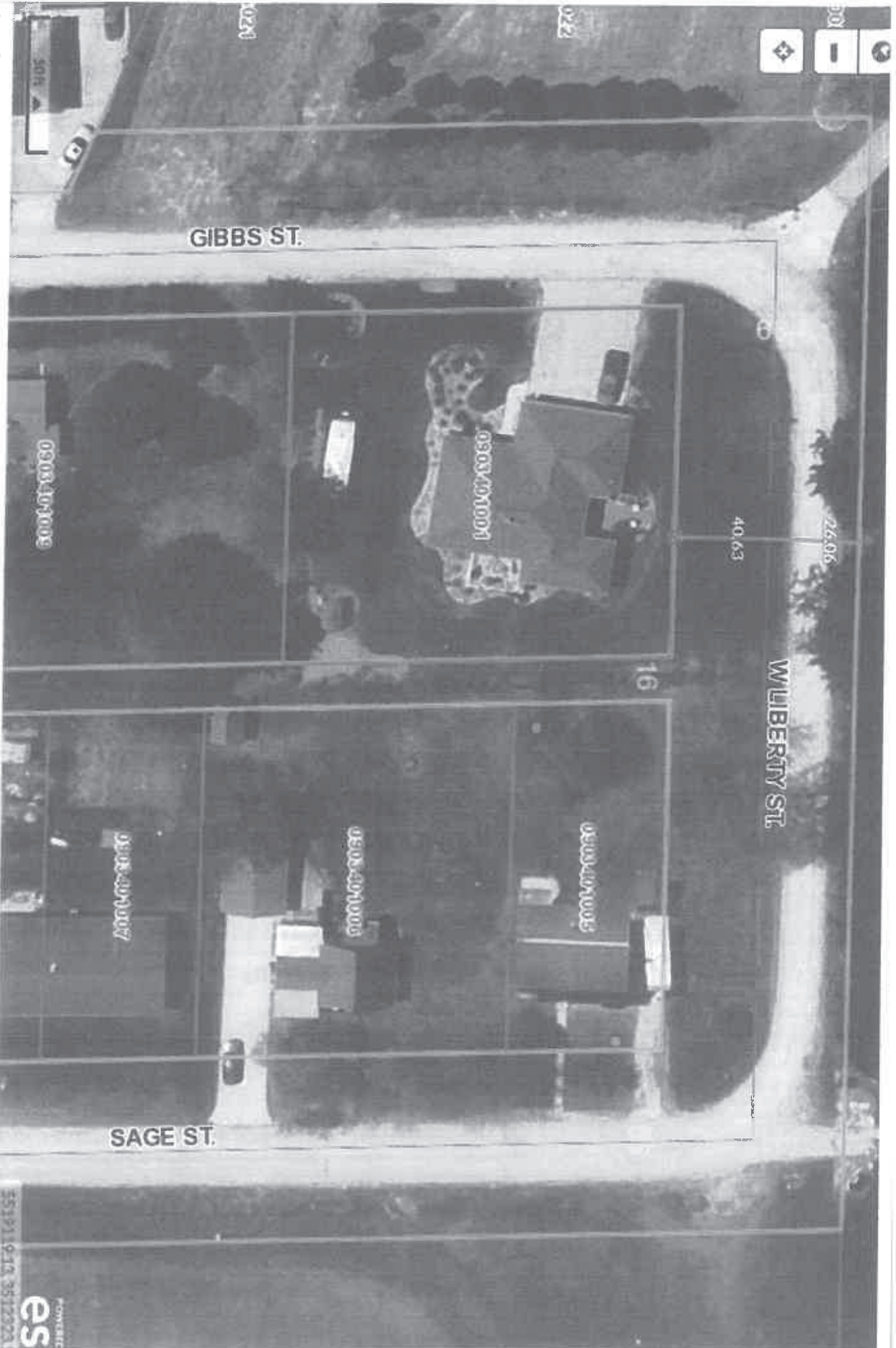
Owner Address KLATT, MICHAEL G & CARRIE J

303 GIBBS ST

ANAMOSA IA 52205

5/19/2017 3:51:23 PM





Parcel ID 0903401001  
 Sec/Twp/Rng n/a  
 Property Address 303 GIBBS ST  
 ANAMOSA

Alternate ID 02020700  
 Class R  
 Acreage n/a

Owner Address KLAFF, MICHAEL G & CARRIE J  
 303 GIBBS ST  
 ANAMOSA, IA 52205

District ANACO  
 Brief Tax Description HUBERS S.D. LOTS 6 & 7 & N 1/2 LOT 8, BLK 13

Please Note: Not to be used on legal documents!

ES191910 3512221



**RESOLUTION NO. 2017-\_\_**

***RESOLUTION APPROVING AND ADOPTING THE TITLE VI NON-DISCRIMINATION AGREEMENT WITH THE IOWA DEPARTMENT OF TRANSPORTATION AND APPOINTING A TITLE VI COORDINATOR***

***WHEREAS***, the City of Anamosa is an eligible recipient of federal financial assistance from the Federal Highway Administration; and,

***WHEREAS***, the Iowa Department of Transportation is required to establish and implement a Title VI program that ensures nondiscrimination in its programs, services and activities; and

***WHEREAS***, the Iowa Department of Transportation carries out the mission of the federal aid programs and must comply with all nondiscriminatory and equal opportunity statutes, regulations and executive orders that apply to the distribution of federal funds; and

***WHEREAS***, recipients and sub-recipients receiving federal funds must adhere to the regulations set out by 23 CFR and 49 CFR; and

***WHEREAS***, the Iowa Department of Transportation is required to perform a Title VI compliance review pertaining to the City of Anamosa's Title VI obligations.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, pursuant to the above stated requirements the City of Anamosa hereby approves and adopts the attached Title VI Non-Discrimination agreement with the Iowa Department of Transportation and appoints the Title VI Coordinator.

***PASSED AND APPROVED*** this 23<sup>rd</sup> day of October, 2017.

**APPROVAL BY MAYOR**

I hereby approve the foregoing Resolution No. 2017-\_\_ by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 23<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

**RECORD OF COUNCIL PROCEEDINGS**

The Council of the City of Anamosa, Iowa, met in regular session in the Council Chambers at the Anamosa City Hall, Anamosa, Iowa at 6:00 P.M. on the 23<sup>rd</sup> day of October, 2017, with the Mayor Dale Barnes presiding and the following Councilmembers present: Crump, Feldmann, Machart, Smith, Shaffer and Weimer.

Absent: None.

Councilmember \_\_\_\_\_ introduced the foregoing **Resolution No. 2017-\_\_** and moved for its adoption. Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

Council Member	AYE	NAY	ABSENT
CRUMP			
FELDMANN			
MACHART			
SMITH			
SHAFFER			
WEIMER			

Mayor Dale Barnes declared **Resolution No. 2017-\_\_** had passed.

**CLERK'S CERTIFICATION**

I, *Tammy Coons*, the duly appointed, qualified and acting City Clerk of the City of Anamosa, Iowa, do hereby certify that the foregoing **Resolution No. 2017-\_\_** is a true and exact copy of said Resolution. That said Resolution was duly adopted by the Council for the City of Anamosa, Iowa, at a meeting thereof as stated in the foregoing Record of Council Proceedings.

WITNESS my official signature and the seal of the City of Anamosa, Iowa, on the 23<sup>rd</sup> day of October, 2017.

\_\_\_\_\_  
Tammy Coons, City Clerk

(SEAL)



**Title VI Non-Discrimination Agreement**  
**Iowa Department of Transportation**  
**and**  
**(Name of Local Public Agency)**

**Agency Information**

Name and title of administrative head:

Name: Dale Barnes Title: Mayor

Address: 107 S. Ford Street

City: Anamosa State: IA ZIP Code: 52205 County: Jones

Phone/FAX: 319-462-6081 Email: tcoons@mchsi.com

Name and title of designated Title VI coordinator:

Name: Tammy Coons Title: City Clerk

Address: 107 S. Ford Street

City: Anamosa State: IA ZIP Code: 52205 County: Jones

Phone/FAX: 319-462-6081 Email: tcoons@mchsi.com

\*If the Title VI coordinator changes, please contact the Iowa DOT Title VI specialist.

**Title VI Program**

**I. Organization and staffing**

Pursuant to 23 C.F.R. § 200, (Name of City/County) has appointed a Title VI coordinator identified above, who is responsible for implementing and monitoring the local public agency's (LPA's) Title VI program per this agreement, and is the representative for issues and actions pertaining to this agreement. The LPA will provide the Iowa Department of Transportation with a copy of the LPA's organizational chart that illustrates the level and placement of the Title VI coordinator.

The LPA will notify the Iowa DOT in writing of any changes to the LPA's organization chart, Title VI coordinator or Title VI coordinator contact information.

**II. Assurances required**

Pursuant to 49 C.F.R. § 21.7, every application for federal financial assistance or continuing federal financial assistance must provide a statement of assurance and give reasonable guarantee that the program is (or, in the case of a new program, will be) conducted in compliance with all requirements imposed by or pursuant to 49 C.F.R. § 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964). Fully executed standard DOT Assurances (including Appendices A, B and C) are attached to this agreement.



### III. Implementation procedures

This agreement shall serve as the LPA's Title VI plan pursuant to 23 C.F.R. § 200 and 49 C.F.R. § 21. For the purpose of this agreement, "federal assistance" shall include all of the following.

- Grants and loans of federal funds.
- The grant or donation of federal property and/or interest in property.
- The detail of federal personnel.
- The sale and lease of, and permission to use (on other than a casual or transient basis), federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the LPA, or in recognition of the public interest to be served by such sale or lease to the LPA.
- Any federal agreement, arrangement or other contract that has as one of its purposes the provision of assistance.

The LPA shall:

1. Issue a policy statement, signed by the head of the LPA, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the LPA's organization and to the public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by the Iowa DOT, Federal Highway Administration or U.S. Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, to implement Title VI compliance in accordance with this agreement. The head of the LPA shall be held responsible for implementing Title VI requirements.
3. Designate a Title VI coordinator who has a responsible position in the organization and easy access to the head of the LPA. The coordinator shall be responsible for implementing and monitoring Title VI activities and preparing required reports.
4. Develop and implement a public involvement plan that includes low-income and minority community outreach and ensures those persons who are limited-English proficient (LEP) can access services.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigations. Identify each complainant by race, color, national origin or gender, the nature of the complaint, date the complaint was filed, date the investigation was completed, disposition, date of disposition, and other pertinent information. A copy of the complaint, together with a copy of the LPA's report of investigation, shall be forwarded to the Iowa DOT's civil rights coordinator within 60 days of the date the complaint was received by the LPA.
6. Collect statistical data (race, color, national origin, age, gender, disability, LEP and income of populations in service area) of participants in, and beneficiaries of, the programs and activities conducted by the LPA.
7. Conduct Title VI self-assessment of the LPA's program areas and activities, and of second-tier sub-recipients, contractor/consultant program areas and activities. Where applicable, revise policies, procedures and directives to include Title VI requirements. Ensure that programs, policies, and other activities do not have disproportionate adverse effects on minority and low-income populations.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments and changes to the program covering the prior year, and identify goals and objectives for the coming year.
  - o **Annual work plan:** Outline Title VI monitoring and review activities planned for the coming year; and indicate a target date for completion.
  - o **Accomplishment report:** List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special internal and external reviews conducted by the Title VI coordinator. List any major problem(s) identified and corrective action(s) taken. Include a summary and status report on any Title VI complaints filed with the LPA. Include a listing of complaints received against second-tier sub-recipients, if any, as well as a summary of complaints and actions taken.
10. Include Title VI compliant language in all contracts to second-tier sub-recipients.

**IV. Discrimination complaint procedures – allegations of discrimination in federally assisted programs or activities**

The LPA adopts the following discrimination complaint procedures for complaints relating to federally assisted transportation-related programs or activities.

1. **Filing a discrimination complaint:** Any person who believes that he or she, or any class of individuals, or in connection with any disadvantaged business enterprise, has been or is being subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d; the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 et seq.; and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, has the right to file a complaint.

Any individual wishing to file a discrimination complaint must be given the option to file the complaint with the LPA, or directly with the Iowa DOT, FHWA, USDOT and U.S. Department of Justice. Complaints may be filed with all agencies simultaneously.

No individual or agency shall refuse service, discharge or retaliate in any manner against any persons because that individual has filed a discrimination complaint, instituted any proceeding related to a discrimination complaint, testified, or is about to testify, in any proceeding or investigation related to a discrimination complaint, or has provided information or assisted in an investigation.

2. **Complaint filing time-frame:** A discrimination complaint must be filed within 180 calendar days of one of the following.
- (a) The alleged act of discrimination.
  - (b) Date when the person(s) became aware of the alleged discrimination
  - (c) Date on which the conduct was discontinued, if there has been a continuing course of conduct.

The LPA or their designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. **Contents of a complaint:** A discrimination complaint must be written. The document must contain the following information.
- a) The complainant's name and address, or other means by which the complainant may be contacted.
  - b) Identification of individual(s) or organization(s) responsible for the alleged discrimination.
  - c) A description of the complainant's allegations, which must include enough detail to determine if the LPA has jurisdiction over the complaint and if the complaint was filed timely.
  - d) Specific prohibited bases of alleged discrimination (i.e., race, color, gender, etc.)
  - e) Apparent merit of the complaint.
  - f) The complainant's signature or signature of his/her authorized representative.

In the event that a person makes a verbal complaint of discrimination to an officer or employee of the LPA, the complainant shall be interviewed by the LPA's Title VI coordinator. If necessary, the Title VI coordinator will assist the complainant in reducing the complaint to writing and then submit the written version of the complaint to the person for signature.

4. **Complaints against the LPA:** Any complaints received against the LPA should immediately be forwarded to the Iowa DOT for investigation. The LPA shall not investigate any complaint in which it has been named in the complaint. The contact information for the Iowa DOT's Title VI program is:

Iowa Department of Transportation  
Office of Employee Services – Civil Rights  
800 Lincoln Way  
Ames, Iowa 50010  
515-239-1422  
515-817-6502 (fax)  
dot.civilrights@dot.iowa.gov

5. **Notice of Receipt:** All complaints shall be referred to the LPA's Title VI coordinator for review and action. Within 10 days of receipt of the discrimination complaint, the coordinator shall issue an initial written Notice of Receipt that:
- a) Acknowledges receipt of the discrimination complaint.
  - b) Advises the complainant of his/her right to seek representation by an attorney or other individual of his or her choice in the discrimination complaint process.
  - c) Contains a list of each issue raised in the discrimination complaint.
  - d) Advises the complainant of the timeframes for processing the discrimination complaint and providing a determination.
  - e) Advises the complainant of other avenues of redress of their complaint, including the Iowa DOT, FHWA, USDOT and USDOJ.
6. **Notification of the Iowa DOT of a complaint:** The LPA shall advise the Iowa DOT within 10 business days of receipt of the complaint. Generally, the following information will be included in every notification to the Iowa DOT.
- a) Name, address and phone number of the complainant.
  - b) Name(s) and address(es) of alleged discriminating official(s).
  - c) Basis of complaint (i.e., race, color, national origin, gender).
  - d) Date of alleged discriminatory act(s).
  - e) Date of complaint received by the LPA.
  - f) A statement of the complaint.
  - g) Other agencies (state, local or federal) where the complaint has been filed.
  - h) An explanation of the actions the LPA has taken or proposed to resolve the issue identified in the complaint.
7. **Processing a complaint and time-frame:** The total time allowed for processing the discrimination complaint is 90 calendar days from the date the complaint was filed. There is no extension available at this level. This time-frame includes 60 calendar days at the LPA level and 30 days for review at the state level, if needed.

If the complainant elects to file a complaint with both the LPA and Iowa DOT, the complainant shall be informed that the LPA has 90 calendar days to process the discrimination complaint and the Iowa DOT shall not investigate the complaint until the 90 calendar-day period has expired.

Immediately after issuance of the Notice of Receipt to the complainant (step four), the LPA's Title VI coordinator shall either begin the fact-finding or investigation of the discrimination complaint, or arrange to have an investigation conducted.

Based on the information obtained during that investigation, the coordinator shall render a recommendation for action in a Report of Findings to the head of the LPA.

8. **Alternative dispute resolution/mediation process:** The complainant must be given an invitation to participate in mediation to resolve the complaint by informal means. The LPA's Title VI coordinator shall include an invitation to mediation with the Notice of Receipt, offering the opportunity to use the alternative dispute resolution/mediation process.

If the complaint selects mediation, it allows disputes to be resolved in a less adversarial manner. With mediation, a neutral party assists two opposing parties in a dispute come to an agreement to resolve their issue. The mediator does not function as a judge or arbiter, but simply helps the parties resolve the dispute themselves.

Upon receiving a request to mediate, the LPA's Title VI coordinator shall identify or designate a mediator who must be a neutral and impartial third party. The mediator must be a person acceptable to all parties and who will assist the parties in resolving their disputes.

If the complainant chooses to participate in mediation, she or he or the designee must respond in writing within 10 calendar days of the date of the invitation. This written acceptance must be dated and signed by the complainant and must also include the relief sought.

After mediation is arranged, a written confirmation identifying the date, time and location of the mediation conference shall be sent to both parties. If possible, the mediation process should be completed within 30 calendar days of receipt of the discrimination complaint. This will assist in keeping within the 90 calendar-day time-frame of the written Notice of Final Action if the mediation is not successful.

If resolution is reached under mediation, the agreement shall be in writing. A copy of the signed agreement shall be sent to the Iowa DOT's Title VI program coordinator. If an agreement is reached, but a party to it believes his/her agreement has been breached, the non-breaching party may file another complaint. If the parties do not reach resolution under mediation, the LPA's Title VI coordinator shall continue with the investigation.

9. **Notice of Final Action:** A written Notice of Final Action shall be provided to the complainant within 60 days of the date the discrimination complaint was filed. It shall contain:
  - a) A statement regarding the disposition of each issue identified in the discrimination complaint and reason for the determination.
  - b) A copy of the mediation agreement, if the discrimination complaint was resolved by mediation.
  - c) A notice that the complainant has the right to file a complaint with the Iowa DOT, FHWA, USDOT or USDOJ within 30 calendar days after the Notice of Final Action, if she or he is dissatisfied with the final action on the discrimination complaint.

The LPA's Title VI coordinator shall provide the Iowa DOT's Title VI program coordinator with a copy of this decision, as well as a summary of findings upon completion of the investigation. Should deficiencies be noted in the implementation of these discrimination complaint procedures by the LPA, the Iowa DOT's Title VI program coordinator will work in conjunction with the LPA's Title VI coordinator to review the information and/or provide technical assistance in the discrimination complaint process, mediation process, and/or investigation.

10. **Corrective action:** If discrimination is found through the process of a complaint investigation, the respondent shall be requested to voluntarily comply with corrective action(s) or a conciliation agreement to correct the discrimination.
11. **Confidentiality:** LPA and Iowa DOT Title VI program coordinators are required to keep the following information confidential to the maximum extent possible, consistent with applicable law and fair determination of the discrimination complaint.
  - a) The fact that the discrimination complaint has been filed.
  - b) The identity of the complainant(s).
  - c) The identity of individual respondents to the allegations.
  - d) The identity of any person(s) who furnished information relative to, or assisting in, a complaint investigation.
12. **Record keeping:** The LPA's Title VI coordinator shall maintain a log of complaints filed that alleged discrimination. The log must include:
  - a) The name and address of the complainant.
  - b) Basis of discrimination complaint.
  - c) Description of complaint.
  - d) Date filed.
  - e) Disposition and date.
  - f) Any other pertinent information.

All records regarding discrimination complaints and actions taken on discrimination complaints must be maintained for a period of not less than three years from the final date of resolution of the complaint.

**V. Sanctions**

In the event the LPA fails or refuses to comply with the terms of this agreement, the Iowa DOT may take any or all of the following actions.

- a) Cancel, terminate or suspend this agreement in whole or in part.
- b) Refrain from extending any further assistance to the LPA under the program from which the failure or refusal occurred, until satisfactory assurance of future compliance has been received from the LPA.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the LPA.
- d) Refer the case to the USDOJ for appropriate legal proceedings.

**IOWA DEPARTMENT OF TRANSPORTATION**

**(NAME OF LPA)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Title VI Non-discrimination Policy Statement**

The City of Anamosa, hereinafter referred to as the LPA, hereby assures that no person shall on the grounds of race, color, national origin, gender, age or disability, as provided by Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d, and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. The LPA further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, regardless of whether those programs and activities are federally funded.

It is the policy of the LPA to comply with Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. §§ 4601-4655; 1973 Federal Aid Highway Act, 23 U.S.C. § 324; Title IX of the Education Amendments of 1972, Pub. L. No. 92-318, 86 Stat. 235; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §§ 701 *et seq.*; Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28; Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*; Title VIII of the Civil Rights Act 1968, 42 U.S.C. §§ 3601-3631; Exec. Order No. 12898, 59 Fed. Reg. 7629 (1994) (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations); and Exec. Order No. 13166, 65 Fed. Reg. 50121 (2000) (Improving Access to Services for Persons with Limited English Proficiency).

The Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, subrecipients and contractors/consultants, regardless of whether such programs and activities are federally assisted.

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112, 87 Stat. 355, the LPA hereby gives assurance that no qualified disabled person shall, solely by reason of disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The LPA also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. In addition, the LPA will take reasonable steps to provide meaningful access to services for persons with LEP. The LPA will, where necessary and appropriate, revise, update and incorporate nondiscrimination requirements into appropriate manuals, directives and regulations.

In the event the LPA distributes federal-aid funds to a second-tier subrecipient, the LPA will include Title VI language in all written agreements.

The LPA's (Name of Person/Department), is responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 C.F.R. § 200 and 49 C.F.R. § 21.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

October 17<sup>th</sup>.2017

Anamosa City Council  
City Hall  
Anamosa, Iowa 52205

To The Anamosa City Council:

I would like to be placed on the Monday night, October 23<sup>rd</sup>, 2017, City Council meeting agenda. I will be addressing concerns over the water drainage problems onto Chamber Drive and Dillin Court in Anamosa.

Respectfully,

A handwritten signature in cursive script that reads "Mrs. Loras Lyons". The signature is written in black ink and is positioned above the printed name.

Mrs. Loras Lyons

received

10-13-17

From Linda Lyons

**Ordinance would require all contract and building permits be required to submit in writing detailed plans for drainage into the Anamosa city storm sewer system and to not allow for tile lines or other drainage systems to drain into adjacent owners property thus creating a water hazard to its neighbors or to other property owners.**

**Also that ordinance require builders to work with Anamosa city sewer system to erect and to construct a proper drainage system for all residents involved in the construction project for subdivisions, residence and other building construction projects involving permits.**





## City of Anamosa

107 South Ford Street  
Anamosa, Iowa 52205  
Larry Driscoll, Public Works Director  
(319)462-6055, Ext 302 Fax (319)462-6081

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April 23, 2010

To: Pat Callahan, City Administrator

Re: Equipment sharing, Equipment Rental and Labor

Pat,

Per our discussions regarding the sharing of City equipment with other Cities,

Jet Truck with one man -	\$145.00.
Sweeper with one man -	\$135.00.
Portable pumps less than 4" -	\$35.00 per hour.
Portable pump 6" -	\$75.00 per hour.
Skid loader -	\$85.00 per hour.
Jack hammer -	\$45.00 per hour.
End loader with one man -	\$110.00 per hour.
Line freezer and pipe crimpers -	\$45.00 per job.
Meter replacement -	\$125.00
Manpower after hours -	\$45.00 per hour
Water meter frost plates -	\$35.00
Dump Truck with one man -	\$85.00 per hour.
Misc items will be -	\$25.00 per unit per day.
Grit Disposal -	\$45.00 per load.
Septic Tanks -	\$65.00 per load.
Air Compressor -	\$45.00 per hour.

Thank you

Larry Driscoll  
Public Works Director

**AGREEMENT BETWEEN  
THE IOWA DEPARTMENT OF CORRECTIONS AND THE  
AS PROVIDED BY CHAPTER 28E, CODE OF IOWA (2003)**

On this 2<sup>nd</sup> day of August, 2004, this Agreement is made and entered into by and between the Iowa Department of Corrections (Corrections), and CITY OF ANAMOSA, as a cooperative effort to provide work through public service for inmates.

Corrections and the Agency agree as follows:

**SECTION 1. PARTIES**

- 1.1** The Iowa Department of Corrections is established by Chapter 904 of the Code of Iowa. It is a public agency, and the director has the authority to enter into this Agreement under section 904.703 of the Code.
- 1.2** The City of Anamosa is another department or agency of the State of Iowa, a political subdivision of the State of Iowa or is responsible for a public or charitable facility. The City of Anamosa has the authority to enter into this Agreement.

**SECTION 2. PURPOSE** The purpose of this Agreement is to provide work through public service opportunities for offenders.

- 2.1** This Agreement is part of a work program in which inmates of state correctional institutions provide products or services to other departments or agencies of the state or to political subdivisions of the state.
- or **2.1** This Agreement is part of a *trustworthy* inmate work program in which inmates of state correctional institutions work at work centers outside the state correctional institutions or work in construction or maintenance at public or charitable facilities or for other agencies of state, county or local government.
- or **2.1** This Agreement is with a county board of supervisors or county conservation board to provide inmate services for environmental maintenance, including, but not limited to, brush and weed cutting, tree planting or erosion control.

- or
- 2.1** This Agreement is part of an inmate work program allowing for educational or vocational training outside of the state correctional institutions.
  - 2.2** The Agency shall identify public service work opportunities appropriate for inmates. The Agency shall routinely, and as timely as possible, advise Corrections of the availability of these opportunities, including the nature of the work, the number of inmates that can be used, the hours of work, the approximate total number of hours the task or project will require, the name of the Agency supervisor of the work, and any special conditions or requirements.
  - 2.3** Corrections shall provide individuals under its supervision to perform work for the Agency. Corrections does not guarantee or warrant the availability of inmates to perform the work, or their individual skills, abilities or fitness for the tasks or projects assigned.

### **SECTION 3. GENERAL CONDITIONS**

- 3.1 Duration and Termination.** This agreement shall remain in force until terminated by either Corrections or the Agency. Following thirty (30) days written notice, either party may terminate the Agreement. If funds sufficient to allow either party to meet its obligations under this Agreement are not appropriated, allocated or authorized, or either party's legal authority is withdrawn or duties substantially modified relating to this Agreement, this Agreement shall terminate thirty (30) days after giving written notice of such lack of funding or change in law.
- 3.2 Coordination.** Corrections and the Agency shall maintain necessary communications to coordinate labor needs, provide ongoing updates of how individual inmates are performing, evaluate overall effectiveness of the program, and any problems associated with the implementation of this Agreement. If any of the primary staff responsible for the implementation of the agreement change, written notice of the change shall be provided within 30 days.

Primary staff personnel responsible for the Agency and their telephone numbers are:

John Halderman (319) 462-6055

Primary contact staff for Corrections are:

Harry Brown, Business Mgr. (319) 462-3504 ext:2220

- 3.3 Workers not displaced.** An inmate shall not work in a public service project if the work of that inmate would replace a person employed by the Agency, which employee is performing the work of the public service project at the time the inmate is being considered for work in the project.
- 3.4 Service attributes.** Public service opportunities shall have as a primary purpose the development of attitudes, skills, and habit patterns which are conducive to inmate rehabilitation.
- 3.5 Annual review.** Corrections and the Agency shall annually review the feasibility, effectiveness, and impact of the public service agreements.
- 3.6 Tort liability.** Inmates performing public services pursuant to this Agreement are employees of the State of Iowa for purposes of the Iowa Tort Claims Act, Iowa Code chapter 669.
- 3.7 Workers' compensation.** An inmate suffering an injury arising out of and in the course of performing the inmate's public service under this Agreement is considered an "inmate" under Iowa Code section 85.59 and "workers' compensation" benefits shall be determined and paid in accordance with that provision.
- 3.8 Insurance.** If the Agency is not an agency or department of the State of Iowa or a political subdivision of the State of Iowa, the Agency shall maintain in effect, at its expense, insurance covering its work, and shall

submit to Corrections certificates of insurance for general liability, workers' compensation, automobile liability, property damage or other insurance coverage applicable to the public service work or project. These coverages shall be in amounts of not less than two-million dollars (\$2,000,000) aggregate and each occurrence, for each applicable coverage. For construction or maintenance projects at public or charitable facilities the State of Iowa and the Iowa Department of Corrections shall be additional named insureds under the applicable policies, which shall be shown on the certificates of insurance filed with Corrections.

**3.9 No inmate rights under Agreement.** Inmates are not parties to this Agreement, nor third-party beneficiaries of this Agreement. Nothing in this Agreement is intended to create or support any right, interest, claim, or cause of action, either in tort or contract, which can be asserted by an inmate or anyone on behalf of or through an inmate.

**3.10 No separate legal entity.** This Agreement does not establish a separate legal entity to conduct this cooperative undertaking. The administration of this Agreement shall be the joint responsibility of the parties as further defined by its terms. Any real or personal property used in this cooperative undertaking shall be acquired, held and disposed of by the party which originally obtains or purchases the property.

**3.11 Amendments.** This Agreement may be amended in writing from time to time by the mutual consent of the parties.

#### **SECTION 4. OFFENDER SELECTION/TRAINING/EQUIPMENT/WORK CONDITIONS**

**4.1** Corrections shall identify inmates for assignments to public service with the Agency and shall classify the inmates for assignments.

**4.2** Corrections shall provide an orientation to the inmates concerning participation in the public service program.

**4.3** The Agency may decline or terminate the assignment of an inmate to a public service task or project at any time.

- 4.4 The Agency shall provide training necessary to the particular task or service to be performed.
- 4.5 The Agency shall provide all tools, equipment, clothing, materials, supplies or other items, including safety equipment or clothing, necessary for the task or service to be performed.
- 4.6 The Agency shall comply with all local, state, and federal laws and regulations concerning the public service project, including health and safety rules. The Agency shall be responsible for all permits, fees, inspections or other regulatory approvals necessary for the project.
- 4.7 If an injury, accident or other incident occurs while an inmate is under the supervision of the Agency, the Agency shall complete and submit any and all reports or notices that may be required.

## **SECTION 5. INMATE SUPERVISION AND SECURITY.**

- 5.1 The Agency shall provide direct supervision for all inmates assigned to the Agency for public service under this Agreement. The level of supervision to be provided, including the identity of the supervisor(s) and the ratio of supervisors to inmates, shall be discussed and agreed to by Corrections prior to inmates beginning the task or project. Corrections may reject the participation of an Agency supervisor in the public service program.
- 5.2 The Agency shall prevent any inmate access to secured areas, security equipment, weapons, keys, personnel records, client records, or any other materials that could be considered contraband or confidential.
- 5.3 The Agency shall not allow any inmate to operate a motor vehicle or access to any keys to operate a motor vehicle unless there is prior written approval from Corrections.
- 5.4 Corrections shall provide orientation for Agency staff who will supervise or have contact with inmates.
- 5.5 The Agency shall report to Corrections any inmate whose performance is not satisfactory, is in violation of any work rules, or should otherwise be removed from the public service program.

- 5.6 In addition to any and all applicable work rules of the Agency, the Agency shall enforce any work rules supplied in advance by Corrections. These work rules, which may apply to Agency employees as well as inmates (*i.e.*, Agency employees cannot provide gifts or money to inmates; Agency employees cannot fraternize with inmates) should not disrupt the Agency's ability to conduct its operations or accomplish the task or project.
- 5.7 Representatives of Corrections shall have access to the work site for security purposes, and for monitoring and assessing the public service program, the inmates assigned, or fulfilling any obligation under this Agreement.
- 5.8 The Agency shall maintain records concerning the hours worked by the inmate, and shall make those records available to Corrections. The Agency shall cooperate with Corrections in completing any inmate reviews to monitor the behavior and progress of the inmate.
- 5.9 Corrections shall manage and be responsible for the removal and reclassification or reassignment of inmates who fail to meet the expectations of the public service program.

## **SECTION 6. INMATE ALLOWANCES/HOUSING/MEALS/TRANSPORTATION.**

- 6.1 The Agency shall pay Corrections for inmate service provided under this Agreement at the following rates:
- A. \$5 per day when DOC transports and provides meals to offenders.
  - B. \$4 per day when DOC provides meals and Agency transports the offenders.
  - C. \$3 per day when Agency provides meals and transports the offenders.
  - D. Offender hours worked exceeding 8 hrs/day will be reimbursed at the rate of \$.50 per hour.
  - E. Wages of supervising staff will be reimbursed at a predetermined rate. The Agency shall remit this payment to Corrections on a monthly basis.

- 6.2 As necessary, Corrections will provide inmate meals, but the Agency shall provide storage facilities and space for all meals and breaks.
- 6.3 Housing and maintenance for the inmate shall be provided at facility and the cost of the housing and maintenance shall be paid by Corrections or the Agency. [If the inmate(s) are housed and maintained in the state correctional institution, there will be no additional charge or cost for housing and maintenance paid by the Agency]
- 6.4 Corrections or the Agency shall provide transportation of the inmate(s) to and from the work site.
- 6.5 The Agency shall provide any transportation necessary for the completion of a particular task or project. Further, the Agency shall be responsible for any emergency transportation, including ambulance or other medical transportation, occasioned by the inmate's work for the Agency.

## SECTION 7. FILING

7.1 This Agreement shall be filed with the Iowa Secretary of State and recorded with the county recorder.

Department of Corrections

*Larry Maynard* Director

*John T. Ansel* , Warden/Superintendent

**CITY OF ANAMOSA  
107 SOUTH FORD ST.  
Anamosa, Iowa 52205**

*John D. Hatcher* , Mayor

\_\_\_\_\_



**ADDENDUM -28E AGREEMENT  
IOWA DEPARTMENT OF CORRECTIONS  
AND CITY OF ANAMOSA**

THIS AGREEMENT is made and entered into by and between the Department of Corrections (Anamosa State Penitentiary) and the City of Anamosa. It is the intent of this agreement to provide a conducive work environment for inmates possessing skills of production and quality expectations in preparation for release into society, and provide labor services to agencies, city, town, and county government. The City of Anamosa is referred to in this agreement as the "City." The Anamosa State Penitentiary is referred to in this agreement as "A.S.P."

AGREEMENT: The contracting parties agree as follows:

1. The Department of Corrections will assign inmates to work details. The supervision, care, treatment, and discipline of inmates will be a shared responsibility between the two parties.
2. The inmates will be properly clothed and equipped to work out-of-doors. The City shall furnish inmates working on the assigned crews with any special equipment to perform the job, i.e., safety helmets, liners, safety glasses or goggles, gloves, and insect repellent as needed. The Department of Corrections will provide safety boots, thermos, and water jugs.
3. At the beginning of the workday, the ASP representative or designee shall review infectious disease protocol HSF-85-907A with City crew supervisors of any new inmates who have any health conditions that pose a substantial risk of transmission via blood or blood products exposure.
4. When injuries requiring immediate medical attention occur on the job, it will be the responsibility of the City to get the inmate to medical care. The crew supervisor will immediately notify A.S.P. of the medical emergency. Initially, the Department of Corrections shall pay doctor and drug bills. In the event the injury is a result of City negligence, the City will reimburse the Department of Corrections.

5. The Iowa Department of Corrections shall be responsible for all workers compensation claims and injuries suffered by inmates working for the City. This responsibility will start from the time the work crew is released to City supervision and until the inmates are returned to A.S.P.

6. Inmates will be released to and supervised by City employees as demand permits. The level of supervision will be as agreed to by the City representative and the A.S.P representative. Crew assignments will be set up in advance for work projects. The City will transport work crews to and from A.S.P. (Powerhouse). It is essential that inmates not be allowed access to security areas, security equipment, weapons, keys, alcohol, drugs, personnel or client records, or any other item that can be considered contraband. The City must provide necessary safety, training and work instructions (per DOC and OSHA requirements) on any equipment that may be operated by an inmate assigned. Inmates will be available for emergencies at any time as deemed necessary by City while under the supervision of the City.

7. The Department of Corrections will only release inmates approved for minimum custody as defined by DOC policy and as determined appropriate by DOC personnel for work for the City outside of the facility.

8. Discipline will be the responsibility of the Department of Corrections in cooperation with the City. The safety of City personnel shall be a prime concern during the period when inmates are released to the City and inmates may at any time be returned to the facility. City staff will be required to report all infractions by inmates to Department of Corrections' staff, if disciplinary action might occur. Normal routine feedback should be provided by City staff at the end of the workday. Final disciplinary actions shall conform with established Department of Corrections' policy. Repeated refusal to perform work duties on the part of an inmate may be cause to remove him from the work crew. In case of an escape or serious incident, the City crew supervisor shall notify A.S.P.

9. The Business Manager at A.S.P. will coordinate between the Anamosa State Penitentiary Training Officer and City personnel a training program to be conducted at Anamosa, Iowa. The appointed crew supervisors for the City would need to arrange their own transportation and wages for this training program.

Page 3

10. The City of Anamosa will reimburse A.S.P. for inmate wages as a result of labor they perform for the City. Presently that allowance is \$4.00 per day per inmate. Inmates will be picked up at the Powerhouse at the beginning of the workday, returned to the institution for lunch, picked up again after lunch and returned to the Powerhouse at the end of the workday when all other inmates are expected to return inside the institution.

IT IS FURTHER AGREED by and between the City and the Department of Corrections that this memorandum of agreement may be amended from time to time as the program continues. Such requests for amendment desired by either party shall be submitted in writing to the other party for necessary action by both. This agreement shall be on a continuous basis unless amendments are submitted in writing for consideration by both parties. Intended discontinuation of this agreement must be submitted in writing thirty (30) days in advance of planned discontinuation.


IN WITNESS WHEREOF, the parties have signed below effective the day and year indicated.

THE CITY OF ANAMOSA

BY:

John E. Halderman, CA  
John Halderman  
City Administrator/Date

Subscribed and sworn to before me  
this 13 day of April, 2004

Phyllis Starobin  


4/10/04

DEPARTMENT OF CORRECTIONS

BY:

John F. Ault 8/6/04  
John F. Ault  
Warden/Date

Subscribed and sworn to before me  
this 6 day of August, 2004

Sheryl Perkins  
Notary Public

BY:

Gary D. Maynard 8-13-04  
Gary D. Maynard  
Director/Date

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

RESOLUTION NO. \_\_\_\_\_

Resolution to fix a date for a public hearing on a proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$1,801,000

WHEREAS, the City of Anamosa (the "City"), in Jones County, State of Iowa, did heretofore establish a Municipal Waterworks System (the "Utility") in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the "Council") and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council (the "Outstanding Bond Resolution"), the City has heretofore issued its \$2,020,000 SRF Water Revenue Bond, Series 2013, dated September 13, 2013 (the "Outstanding Bond"), a portion of which remains outstanding; and

WHEREAS, pursuant to the Outstanding Bond Resolution, the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bond under the terms and conditions set forth in the Outstanding Bond Resolution; and

WHEREAS, the City now proposes to enter into a Water Revenue Loan and Disbursement Agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,801,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the "Project"), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. This City Council shall meet on November 13, 2017, at the \_\_\_\_\_, in the City, at \_\_\_\_\_ o'clock \_\_\_\_ .m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE  
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT  
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,801,000

(WATER REVENUE)

The City Council of the City of Anamosa, Iowa, will meet on November 13, 2017, at the \_\_\_\_\_, in the City, at \_\_\_\_\_ o'clock \_\_\_\_ .m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,801,000, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Waterworks System.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with the City's SRF Water Revenue Bond, Series 2013, dated September 13, 2013, and any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Waterworks System of the City.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Anamosa, Iowa.

Tammy Coons  
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$1,801,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon adoption and approval, as provided by law.

Passed and approved this October 23, 2017.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

•••••

On motion and vote, the meeting adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



## Memorandum

**To:** City of Anamosa **Date:** October 18, 2017

**From:** Lindsay Beaman, P.E.

**CC:**

**RE:** Recommended Approval of Pay Application No. 2 – 2<sup>nd</sup> St. Lift Station and Sewer System Improvements – Phase 1

---

Snyder & Associates recommends approval of Pay Application No. 2 for work completed on the 2<sup>nd</sup> St. Lift Station and Sewer System Improvements – Phase 1 in the amount of **\$356,345.00**.

This pay estimate includes purchased materials, equipment, and work completed during the time period from August 15, 2017 through September 30, 2017, less 5% retainage. This work includes street and sidewalk patching and seeding areas along 2<sup>nd</sup> Street. Also included in this pay application is stored electrical materials and stored lift station materials.

**Attached:** Pay Application No. 2

# APPLICATION AND CERTIFICATION FOR PAYMENT

**TO OWNER:**  
 City of Anamosa  
 407 S Ford St  
 Anamosa, IA 52205

**PROJECT:**

Anamosa 2nd Street  
 Lift Station

**APPLICATION NO: 2**  
**PERIOD TO: 9/30/2017**  
**PROJECT NOS:**

**FROM CONTRACTOR:**  
 Ricklefs Excavating, Ltd  
 12536 Buffalo Road  
 Anamosa, Iowa 52205

**VIA ENGINEER:**

Snyder and Associates  
 Attn: Lindsay Bearman  
 5005 Bowling St SW  
 Cedar Rapids, IA 52404

**CONTRACT DATE:**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM ..... \$1,834,420.00

2. Net change by Change Orders ..... \$

3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 1,834,420.00

4. TOTAL COMPLETED & STORED TO DATE ..... \$ 660,130.00

**5. RETAINAGE:**

a. 5% of Work Completed  
 (Columns D + E on Continuation Sheet) ..... \$ 20,576.50

b. 5% of Stored Material  
 (Column F on Continuation Sheet) ..... \$ 12,430.00

**Total Retainage (Line 5a + 5b.)**  
 (Total in Column I on Continuation Sheet) ..... \$ 33,006.50

6. TOTAL EARNED LESS RETAINAGE  
 (Line 4 less Line 5 Total) ..... \$ 627,123.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$ 270,778.50  
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE ..... \$ **356,345.00**

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... \$ 1,207,296.50  
 (Line 3 less Line 6)

**CONTRACTOR:** RICKLEFS EXCAVATING, LTD.

 AS Admin. Struc Date: 10/18/17

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**..... \$ 356,345.00

(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

**ENGINEER:** Snyder and Associates

By:  Date: Oct. 19, 2017

**OWNER'S APPROVAL:** City of Anamosa

By: \_\_\_\_\_ Date: \_\_\_\_\_



**AIA Type Document**  
Application and Certification for Payment

**TO (OWNER):** City of Anamosa  
107 S. Ford Street  
Anamosa, IA 52205

**PROJECT:** Anamosa 2nd St. Lift Station  
107 S. Ford Street  
Anamosa, IA 52205

**APPLICATION NO:** 2.2  
**PERIOD TO:** 9/30/2017

**DISTRIBUTION TO:**  
- OWNER  
- ARCHITECT  
- CONTRACTOR

**FROM (CONTRACTOR):** RICKLEFS EXCAVATING, LTD  
12536 Buffalo Road  
Anamosa, IA 52205

**ARCHITECT'S PROJECT NO:**

**VIA (ARCHITECT):**

**CONTRACT FOR:**

**CONTRACT DATE:**

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY%	PREVIOUS APPL	COMP QTY% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
01100-01	Mobilization	1.000	15,000.0000	15,000.00	.334	5,010.00	.000	0.00	0.00	5,010.00	33.40	9,990.00
02000-02	Strip and Re-Spread Top Soil	484.000	5.0000	2,420.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,420.00
01110-01	Trench Compaction Testing	1.000	100.0000	100.00	.000	0.00	.000	0.00	0.00	0.00	.00	100.00
02300-01	Sanitary Sewer Gravity Main, Trenched, 16"	153.000	65.0000	9,945.00	.000	0.00	.000	0.00	0.00	0.00	.00	9,945.00
02300-01	Sanitary Sewer Gravity Main, Trenched, 18"	457.000	80.0000	36,560.00	457.000	36,560.00	.000	0.00	0.00	36,560.00	100.00	.00
02300-01	Sanitary Sewer Gravity Main, Trenchless, 12"	268.000	95.0000	25,460.00	268.000	25,460.00	.000	0.00	0.00	25,460.00	100.00	.00
02300-01	Sanitary Sewer Gravity Main w/ Casing Pipe, Trenched Or Trenchless, 12"	105.000	75.0000	7,875.00	.000	0.00	.000	0.00	0.00	0.00	.00	7,875.00
02300-30	Sanitary Sewer Force Main, Trenched 8"	30.000	50.0000	1,500.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,500.00
02300-30	Sanitary Sewer Force Main, Trenched, 12"	35.000	70.0000	2,450.00	.000	0.00	.000	0.00	0.00	0.00	.00	2,450.00
02300-30	Sanitary Sewer Force Main, Trenchless, 12"	1,910.000	95.0000	181,450.00	1,910.000	181,450.00	.000	0.00	0.00	181,450.00	100.00	.00
02300-30	Sanitary Sewer Force Main Abandonment, Fill and Plug, Flowable Mortar, 6"	14.500	100.0000	1,450.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,450.00
02300-12	Building Sanitary Sewer Service Reconnection	4.000	800.0000	3,200.00	6.000	4,800.00	.000	0.00	0.00	4,800.00	150.00	-1,600.00
00001-01	Fire Hydrant Assembly	1.000	4,590.0000	4,590.00	.000	0.00	.000	0.00	0.00	0.00	.00	4,590.00
02300-20	Sanitary Sewer Manholes, 48"	5.000	5,000.0000	25,000.00	4.000	20,000.00	.000	0.00	0.00	20,000.00	80.00	5,000.00
02300-20	Sanitary Sewer Manholes, 72"	2.000	10,500.0000	21,000.00	1.000	10,500.00	.000	0.00	0.00	10,500.00	50.00	10,500.00
02300-20	Sanitary Sewer Manhole, 84" w/ drop connection	1.000	15,200.0000	15,200.00	.000	0.00	.000	0.00	0.00	0.00	.00	15,200.00
02400-50	Storm Sewer Intake Remove and Replace	1.000	1,500.0000	1,500.00	.000	0.00	.000	0.00	0.00	0.00	.00	1,500.00

AIA Type Document  
Application and Certification for Payment

**TO (OWNER):** City of Anamosa  
107 S. Ford Street  
Anamosa, IA 52205

**PROJECT:** Anamosa 2nd St. Lift Station  
107 S. Ford Street  
Anamosa, IA 52205

**APPLICATION NO:** 2.2  
**PERIOD TO:** 9/30/2017

**DISTRIBUTION TO:**  
OWNER  
ARCHITECT  
CONTRACTOR

**FROM (CONTRACTOR):** RICKLEFS EXCAVATING, LTD  
12536 Buffalo Road  
Anamosa, IA 52205

**VIA (ARCHITECT):**

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:**

**CONTRACT DATE:**

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY%	PREVIOUS APPL	COMP QTY% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
01400-42	Removal of Sanitary Manhole	8.000	250.0000	2,000.00	5.000	1,250.00	.000	0.00	0.00	1,250.00	62.50	750.00
02700-70	PCC Sidewalk	75.000	40.0000	3,000.00	.000	0.00	19.050	762.00	0.00	762.00	25.40	2,238.00
02700-30	PCC Full Depth Patch	543.000	40.0000	21,720.00	.000	0.00	105.950	4,238.00	0.00	4,238.00	19.51	17,482.00
02900-10	Seeding, Fertilizing, and Mulching for Hydraulic Seeding	.600	5,000.0000	3,000.00	.000	0.00	.300	1,500.00	0.00	1,500.00	50.00	1,500.00
00001-01	Electrical	1,000	250,000.0000	250,000.00	.000	0.00	.000	0.00	0.00	74,000.00	29.60	176,000.00
00001-01	Lift Station, Complete	1,000	200,000.0000	1,200,000.00	.000	0.00	.100	120,000.00	174,600.00	294,600.00	24.55	905,400.00
00001-01	Lift Station, Complete, DA Bunch	.000	12,850.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Jim Giese	.000	13,980.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Kelley Dewatering	.000	25,750.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Kraus Plumb	.000	46,300.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Life Time Fence	.000	17,900.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, LL Pelling	.000	20,800.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Mark Pesek Masonry	.000	7,185.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Mid-States Con.	.000	103,500.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Mit Vernon Const.	.000	2,160.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00
00001-01	Lift Station, Complete, Raynor Door	.000	15,297.0000	0.00	.000	0.00	.000	0.00	0.00	0.00	.00	.00

TO (OWNER): City of Anamosa  
107 S. Ford Street  
Anamosa, IA 52205

PROJECT: Anamosa 2nd St. Lift Station  
107 S. Ford Street  
Anamosa, IA 52205

APPLICATION NO: 2.2  
PERIOD TO: 9/30/2017

DISTRIBUTION  
TO:  
- OWNER  
- ARCHITECT  
- CONTRACTOR

FROM (CONTRACTOR): RICKLEFS EXCAVATING, LTD  
12536 Buffalo Road  
Anamosa, IA 52205

VIA (ARCHITECT):

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE:

ITEM	DESCRIPTION	PLAN QTY	UNIT PRICE	SCHEDULED VALUE	PREVIOUSLY COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMPLETED AND STORED	%	BALANCE
00001-01	Lift Station, Complete, Blechler Electric	.000	239,391.0000	0.00	.000	0.00	.000	0.00	0.00	0.00		.00
<b>REPORT TOTALS</b>				\$1,834,420.00		\$285,030.00		\$126,500.00	\$248,600.00	\$660,130.00		\$1,174,290.00

**CONSTRUCTION MEETING MINUTES**  
2<sup>ND</sup> STREET LIFT STATION AND SEWER SYSTEM IMPROVEMENTS – PHASE 1  
ANAMOSA, IOWA

October 17, 2017

10:00 AM

Anamosa Wastewater Treatment Facility

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1. Attendance
  - a. Dan Smith, City of Anamosa
  - b. Bud Maynard, Ricklefs Excavating LTD
  - c. Lindsay Beaman, Snyder & Associates
  - d. Nick Eisenbacher, Snyder & Associates
  - e. Patrick Williams, Snyder & Associates
  
2. Construction Progress
  - a. Force main installation is complete with exception of testing and connection to make it live.
  - b. Gravity sewer upsize from Ford to Garnavillo has been completed. The restoration at the corner of 2<sup>nd</sup> and Garnavillo has not been completed due to the plans to continue upsizing of the main down Walworth towards the treatment plant.
  - c. At the lift station site, Ricklefs working to set all of the manholes this week and backfilling around the structures that have already been set in place. The screen has been delivered and is in storage at Ricklefs facility, in addition to many other items including HVAC and controls equipment.
  
3. Construction Issues
  - a. The water main on the south side of the lift station has yet to be physically located. The water department has suggested different locations for where the water main may be located but nothing is found when the excavator digs in these locations. This is also the reason that the small park area has been heavily disturbed.
  - b. Bud asked if the City wanted to consider allowing Ricklefs to drill the upsized gravity sewer from 2<sup>nd</sup> Street to WWTP along Walworth Ave in lieu of open cutting. This would save on pavement disturbance and restoration needs. The pipe material would be fused HDPE which would have raised fused edges on the inside of the pipe, but considering the flow of wastewater through this pipe is mainly screened materials this was deemed to be a nonissue. Snyder to review open cut and trenchless prices and options and get back to Ricklefs.
  
4. Submittals
  - a. No outstanding submittals for review.
  
5. Pay Requests
  - a. Pay Request #2 had some errors due to Ricklefs software issues and Jeni is working on a corrected pay application.
  
6. Change Orders

- a. Probable change order request for locating water main on south side of 2<sup>nd</sup> Street, across from the lift station. Locates have been made in three (3) different locations, each time the excavator is unable to find anything.
- b. Ricklefs likely to ask for schedule extension due to the additional requested work to replace gravity sewer main between 2<sup>nd</sup> Street and WWTP along Walworth Ave.

7. Other

- a. Dan requested Ricklefs to prepare a quote for installation of generator pad and hook-up of current 2<sup>nd</sup> St Lift Station generator at Rosemary Lift Station. Snyder to prepare ITC for Ricklefs to provide estimates.
- b. Snyder to check with City on status of generator order and delivery schedule.

8. Adjourned at 11:00 AM

**CHANGE ORDER**  
For Local Public Agency Projects

No.: 4

Non-Substantial:

Substantial:

\_\_\_\_\_  
Administering Office  
Concurrence Date

Accounting ID No. (5-digit number): 34300

Project Number: STP-U-0165(605)--70-53

Kind of Work: PCC Pavement - Grade/Re

Local Public Agency: City of Anamosa

Contractor: Horsfield Construction, Inc. & Subsidiary

Date Prepared: August 16, 2017

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

0020 Increase quantity for item "Excavation, Class 13, Waste". (Non-Substantial)

0050 Increase quantity for item "Modified Subbase". (Non-substantial)

B - Reason for change:

0020, 0050 During subgrade preparation an unstable area of subgrade was encountered. The contractor scarified and recompactd the unstable area several times but the subgrade was not acceptable. It was decided to core out the unstable area and replace with modified subbase material.

Areas of Coreout

35'x13'x0.5'    70'x8'x0.5'    12'x6'x1.5'  
68'x32'x0.5'    65'x8'x0.5'

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

0020 Contract Unit Price of \$10.00/CY

0050 Contract Unit Price of \$29.00/CY

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

0020, 0050 Contract Unit Prices

E - Contract time adjustment:     No Working Days added     Working Days added: \_\_\_\_\_     Unknown at this time

Justification for selection:

**F - Items included in contract:**

Participating		Line Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
x		0020	Excavation, Class 13, Waste	\$10.00	72.720	\$727.20
x		0050	Modified Subbase	\$29.00	72.720	\$2,108.88
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Add Row</span> <span>Delete Row</span> <span>TOTAL</span> </div>						\$2,836.08

**G - Items not included in contract:**

Participating		Change Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Add Row</span> <span>Delete Row</span> <span>TOTAL</span> </div>						

**H. Signatures**

Agreed: \_\_\_\_\_ Date \_\_\_\_\_  
           Contractor

Recommended: \_\_\_\_\_ Date \_\_\_\_\_  
           Project Engineer

Approved: \_\_\_\_\_ Date \_\_\_\_\_ Other (optional) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
           Person in Responsible Charge

          \_\_\_\_\_ Date \_\_\_\_\_ Other (optional) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
           Contracting Authority (optional)

          \_\_\_\_\_ Date \_\_\_\_\_  
           Iowa DOT Administering Office

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence: \_\_\_\_\_ Date \_\_\_\_\_  
           Federal Highway Division Administration  
           (if required)

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: \_\_\_\_\_ Initials: \_\_\_\_\_

**CONSTRUCTION PROGRESS PAYMENT**

Project Description Elm Street Reconstruction PN: STP-U-0165(605)-70-53

Contract Date 8-May-17

Contractor: Horsfield Construction, Inc.

Owner: City of Anamosa

Address: 505 East Main Street P.O. Bix 305  
 City, St., Zip: Epworth, Iowa 52045  
 Phone: 563-876-3335  
 Fax: 563-876-3487

Attn: \_\_\_\_\_  
 Address: 107 South Ford Street  
 City, St., Zip: Anamosa, IA 52205  
 Phone: 319-462-6055  
 Fax: 319-462-6081

Estimate #	<input type="checkbox"/> 3	FOR PERIOD: FROM: <u>9/20/17</u> TO: <u>10/13/17</u>	Owner PN
	<input checked="" type="checkbox"/> Partial Payment		Federal PN
	<input type="checkbox"/> Final Payment		State PN

Base Contract Price \$699,282.41

Materials on Hand \$ -

Change #	<u>1</u>	<u>\$0.00</u>
Change #	<u>2</u>	<u>\$21,725.16</u>
Change #	<u>3</u>	<u>\$1,000.00</u>
Change #		
Change #		
Change #		

Construction Completed \$637,636.73

Total Earned \$637,636.73


Less Retainage \$19,129.10

Less Previous Payment \$511,116.09

Total Contract \$722,007.57

Amount Due This Est \$107,391.54

% Complete 88.3%

Requested by:   
 Title: Cody Lawler  
 Date: 10/17/17

Approved by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Recommended by: \_\_\_\_\_  
 Title: Scott Pottorff  
 Date: \_\_\_\_\_

Attested by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



Elm Street Reconstruction Project

3

Pay Estimate No.:

Payable to: Horsfield Construction, Inc.  
 Date: October 17, 2017  
 Week Ending: October 13, 2017

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
0010	2101-0850002 Clearing and Grubbing	Unit	87	\$50.00	\$4,350.00	-	-	87.00	\$ 4,350.00
0020	2102-2713090 Excavation, Class 13, Waste *	CY	1303	\$10.00	\$13,030.00	303.00	\$ 3,030.00	1,303.00	\$ 13,030.00
0030	2105-8426005 Topsoil, Fumish and Place	CY	480	\$22.00	\$10,560.00	-	-	-	\$ -
0040	2107-0875000 Compaction, with Moisture and Density Control	CY	1165	\$3.50	\$4,077.50	-	-	-	\$ -
0050	2115-0100000 Modified Subbase	CY	1383	\$29.00	\$40,107.00	323.00	\$ 9,367.00	1,383.00	\$ 40,107.00
0060	2121-7426010 Granular Shoulders, Type A	Tons	150	\$25.00	\$3,750.00	-	-	-	\$ -
0070	2123-7450020 Shoulder Finishing, Earth	Sia	28.6	\$315.00	\$9,009.00	-	-	24.00	\$ 7,560.00
0080	2301-0690203 Bridge Approach, BR-203	SY	284	\$140.00	\$39,760.00	284.00	\$ 39,760.00	284.00	\$ 39,760.00
0090	2301-1034080 Standard/Slip Form PCC Pavement, Class C, Class 3, 8"	SY	6079.3	\$39.30	\$238,916.49	352.00	\$ 13,833.60	5,038.00	\$ 197,993.40
0100	2303-1031500 HMA ST Base, 1/2"	Ton	70	\$125.00	\$8,750.00	60.10	\$ 7,512.50	60.10	\$ 7,512.50
0110	2303-1033500 HMA ST Surface, 1/2", No Friction	Ton	35	\$125.00	\$4,375.00	25.00	\$ 3,125.00	25.00	\$ 3,125.00
0120	2303-1258283 Asphalt Binder, PG 58-28S	Ton	6	\$340.00	\$2,040.00	5.05	\$ 1,717.00	5.05	\$ 1,717.00
0130	2315-8275025 Surfacing, Driveway, Class A Crushed Stone	Ton	25	\$25.00	\$625.00	-	-	-	\$ -
0140	2401-7207010 Removal of Concrete	SY	285	\$15.00	\$4,275.00	285.00	\$ 4,275.00	285.00	\$ 4,275.00
0150	2435-0140200 Manhole, Storm Sewer, SW-402, 48"x48"	Each	1	\$3,000.00	\$3,000.00	-	-	1.00	\$ 3,000.00
0160	2435-0250500 Intake, SW-505	Each	1	\$3,500.00	\$3,500.00	-	-	1.00	\$ 3,500.00
0170	2435-0250700 Intake, SW-507	Each	1	\$2,800.00	\$2,800.00	-	-	0.50	\$ 1,400.00
0180	2435-0250800 Intake, SW-509	Each	1	\$2,400.00	\$2,400.00	-	-	1.00	\$ 2,400.00
0190	2435-0251224 Intake, SW-512, 24"	Each	1	\$1,400.00	\$1,400.00	1.00	\$ 1,400.00	1.00	\$ 1,400.00
0200	2435-0254100 Intake, SW-541	Each	3	\$3,000.00	\$9,000.00	-	-	3.00	\$ 9,000.00
0210	2435-0254200 Intake, SW-542 Extension Unit	Each	5	\$1,500.00	\$7,500.00	-	-	5.00	\$ 7,500.00
0220	2435-0254500 Intake, SW-545	Each	5	\$3,500.00	\$17,500.00	-	-	5.00	\$ 17,500.00
0230	2435-0600010 Manhole Adjustment, Minor	Each	4	\$1,000.00	\$4,000.00	2.00	\$ 2,000.00	2.00	\$ 2,000.00
0240	2502-8212304 Subdrain, Standard, Perforated, 4"	LF	1651	\$7.00	\$11,557.00	-	-	1,651.00	\$ 11,557.00
0250	2502-8221006 Subdrain, Outlet, DR-303	Each	2	\$750.00	\$1,500.00	-	-	2.00	\$ 1,500.00
0260	2502-8221303 Subdrain, Trenched, RCP 2000D (CL III), 12"	LF	6	\$150.00	\$900.00	-	-	6.00	\$ 900.00
0270	2503-0114212 Storm Sewer, Trenched, RCP 2000D (CL III), 15"	LF	103	\$53.00	\$5,459.00	70.00	\$ 3,710.00	103.00	\$ 5,459.00
0280	2503-0114215 Storm Sewer, Trenched, RCP 2000D (CL III), 15"	LF	92	\$63.00	\$5,796.00	-	-	92.00	\$ 5,796.00
0290	2503-0114218 Storm Sewer, Trenched, RCP 2000D (CL III), 18"	LF	270	\$59.00	\$15,930.00	-	-	270.00	\$ 15,930.00
0300	2503-0114224 Storm Sewer, Trenched, RCP 2000D (CL III), 24"	LF	784	\$65.00	\$50,960.00	-	-	837.00	\$ 54,405.00
0310	2503-0200036 Removal of Storm Sewer Less than 36"	LF	45	\$10.00	\$450.00	-	-	45.00	\$ 450.00
0320	2510-6745850 Removal of Pavement *	SY	6328.9	\$9.70	\$61,390.33	1,203.90	\$ 11,677.83	6,328.90	\$ 61,390.33
0330	2510-6750600 Removal of Intakes and Utility Accesses	Each	3	\$370.00	\$1,110.00	-	-	3.00	\$ 1,110.00
0340	2511-6745900 Removal of Sidewalk	SY	88.1	\$15.00	\$1,336.50	-	-	88.10	\$ 1,336.50
0350	2511-7526004 Sidewalk, PCC Concrete, 4"	SY	134.6	\$40.00	\$5,384.00	-	-	211.80	\$ 8,472.00
0360	2511-7528101 Detectable Warnings	SF	58	\$30.00	\$1,740.00	-	-	58.00	\$ 1,740.00
0370	2515-2475006 PCC Driveway, 6"	SY	1416	\$40.00	\$56,640.00	92.00	\$ 3,680.00	1,322.30	\$ 52,892.00
0380	2515-6745600 Removal of Paved Driveway	SY	1359.4	\$10.00	\$13,594.00	-	-	1,359.40	\$ 13,594.00
0390	2518-6910000 Safety Closure	Each	11	\$200.00	\$2,200.00	3.00	\$ 600.00	11.00	\$ 2,200.00
0400	2527-9263109 Painted Pavement Markings, Waterborne or Solvent	Sia	6.49	\$175.00	\$1,135.75	-	-	-	\$ -
0410	2528-8445110 Traffic Control	LS	1	\$9,000.00	\$9,000.00	0.25	\$ 2,250.00	1.00	\$ 9,000.00

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
0420	2528-8445113	Each	25	\$450.00	\$11,250.00	-	\$ -	-	\$ -
0430	2533-4980005	LS	1	\$20,000.00	\$20,000.00	-	\$ -	1.00	\$ 20,000.00
0440	2601-2634150	Acre	1.00	\$1,500.00	\$1,500.00	0.75	\$ 1,125.00	0.75	\$ 1,125.00
0450	2601-2636044	Acre	1.00	\$2,200.00	\$2,200.00	0.75	\$ 1,650.00	0.75	\$ 1,650.00
0460	2602-0000309	LF	1500	\$2.50	\$3,750.00	-	\$ -	-	\$ -
0470	2602-0000350	LF	1500	\$1.00	\$1,500.00	-	\$ -	-	\$ -
	<b>TOTAL CONTRACT</b>				<b>\$721,007.57</b>		<b>\$110,712.93</b>		<b>\$637,636.73</b>
8002	2301-6811722	LS	1.000	\$1,000.00	\$ 1,000.00		\$ -		\$ -
	<b>TOTAL CHANGE C.O. #3</b>				<b>\$ 1,000.00</b>		<b>\$ -</b>		<b>\$ -</b>
	<b>TOTAL CONTRACT WITH CHANGE ORDERS</b>				<b>\$ 722,007.57</b>		<b>\$ 110,712.93</b>		<b>\$ 637,636.73</b>

\* Bid Items Changed with Change Order #2

Retainage \_\_\_\_\_ 3% \$ 19,129.10

Total Value of Completed Work Less Retainage \$ 618,507.63

Previous Payments \$ 511,116.09

Current Payment Due \$ 107,391.54

\$ 186,173.56

\$ 324,942.53

\$

Pay Estimate #1

Pay Estimate #2

Pay Estimate #3

**COUNCIL VOUCHERS  
OCTOBER, 2017**

CHECK #	DATE	VENDOR	VENDOR #	DESCRIPTION	AMOUNT	INVOICE	EXPENDITURE #
60628	10/23/2017	AFFORDABLE HEATING &	5009	NEW AIRHANDLER AC UNIT	4,800.00	95149	01.00.4.8410.268000
60629	10/23/2017	ALL SECURE	4898	FIRE ALARM MONITORING	75.00	23426	01.43.2.4043.230052
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	FALL ADS	1,210.00	15964	01.42.2.4042.210000
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	JOB OPENING	60.00	15982	51.00.3.5100.210000
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	JOB OPENING	60.00	15982	01.70.3.7000.210000
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	AUG CLAIMS PAID	80.32	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	08/28 REG COUNCIL MT	120.98	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	PUB HRG FIRE TRUCK LO	16.06	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	ORD 918	12.06	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	09/11 REG COUNCIL MTG	84.84	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	ORD 919	19.98	16105	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	PUB HRG SALE OLD HOSP	9.04	16155	01.00.4.8004.210001
60630	10/23/2017	ANAMOSA PUBLICATIONS	5299	PH ZONING ORD AMD RAZ	9.54	16155	01.00.4.8004.210001
					1,682.82	*CHECK	TOTAL
60631	10/23/2017	ANAMOSA STATE PENITE	4787	INMATE LABOR(8/12-9/17)	200.00	3599	01.70.3.7000.220021
60632	10/23/2017	APPARATUS TESTING SE	5491	PUMP TESTING	580.00	51	01.14.1.1114.265000
60633	10/23/2017	BANOWETZ LUMBER COMP	5731	UNDERLAYMENT/SCREWS	27.83	7778	01.43.2.4043.320070
60633	10/23/2017	BANOWETZ LUMBER COMP	5731	REBAR	27.75	8062	06.00.3.7000.320100
					55.58	*CHECK	TOTAL
60634	10/23/2017	BARD CONCRETE	189	CONCRETE S GARNAVILLO	615.25	292655	06.00.3.7000.320100
60635	10/23/2017	BARRON MOTOR SUPPLY	191	HYDRAULIC HOSE END	24.01	231283	52.00.3.5200.360010
60635	10/23/2017	BARRON MOTOR SUPPLY	191	OIL BARREL/LUBE	667.91	231734/231753	06.00.3.7000.265000
60635	10/23/2017	BARRON MOTOR SUPPLY	191	LUB/FUEL FILTERS	75.04	231806/231807	06.00.3.7000.265000
60635	10/23/2017	BARRON MOTOR SUPPLY	191	HEADLIGHT	16.44	231893	06.00.3.7000.260000
					783.40	*CHECK	TOTAL
60636	10/23/2017	BLADE PEST CONTROL	5100	INSECT SPRAY	60.00		01.00.1.1111.360030
60637	10/23/2017	BROWN SUPPLY CO., IN	4421	CLAMP	182.00	79219	51.00.3.5100.260050
60637	10/23/2017	BROWN SUPPLY CO., IN	4421	PAINT/VESTS	169.50	79448	51.00.3.5100.320010
					351.50	*CHECK	TOTAL
60638	10/23/2017	C.J. COOPER & ASSOCI	4209	DRUG TESTING EMPLOYEE	35.00	102920	51.00.3.5100.220000
60638	10/23/2017	C.J. COOPER & ASSOCI	4209	DRUG TESTING EMPLOYEE	35.00	102920	52.00.3.5200.220000
					70.00	*CHECK	TOTAL
60639	10/23/2017	CASEY'S GENERAL STOR	3169	SEP FUEL: P&R 36.08 G	99.40		01.00.2.4001.330010
60640	10/23/2017	CENTRAL IOWA DISTRIB	3283	CLEANING SUPP	331.30	157149	01.43.2.4043.320080
60641	10/23/2017	CHEM RIGHT LABORATOR	4883	WATER TESTING	75.00	18072	51.00.3.5100.220070
60641	10/23/2017	CHEM RIGHT LABORATOR	4883	WATER TESTING	75.00	18175	51.00.3.5100.220070
					150.00	*CHECK	TOTAL
60642	10/23/2017	CHEMSEARCH	808	DRAIN MAINT	160.57	2878157	52.00.3.5200.320000
60643	10/23/2017	CITIZENS SAVINGS BAN	210	QTR PAYROLL ACH	84.90		01.00.4.8004.320010
60643	10/23/2017	CITIZENS SAVINGS BAN	210	QTR BILLING ACH UB	43.48		51.00.3.5100.320011
60643	10/23/2017	CITIZENS SAVINGS BAN	210	QTR BILLING ACH UB	-43.47		52.00.3.5200.320011
					171.85	*CHECK	TOTAL
60644	10/23/2017	CLIFTON LARSON ALLEN	5531	FY 17 AUDIT PRORESS	3,000.00	1621875	01.00.4.8004.220040
60645	10/23/2017	COLE-PARMER	5950	AMONIA STRIPS	64.95	1275647	52.00.3.5200.320000
60646	10/23/2017	CONDUENT ENTERPRICE	3981	MNTHLY CONTRACT:10/17	3,126.87		01.00.4.8004.230090
60647	10/23/2017	CORE & MAIN LP	5948	SEWER COUPLINGS	410.14	H873971	52.00.3.5200.360000
60648	10/23/2017	CREATIVE FORMS & CON	4431	A/P CHECKS	616.79	115741	01.00.4.8004.320030
60649	10/23/2017	CUMMINS NPOWER	5949	TRANSFER SWITCH GEN	3,144.89	001-25029	52.00.3.5200.310000
60650	10/23/2017	CUSTOM HOSE & SUPPLI	3117	HOSES/CLAMPS	99.04	939289	06.00.3.7000.260000
60651	10/23/2017	ECICOG	3826	CDBG GRANT ADMIN WT	1,860.00	8097	71.05.8.9051.220000
60652	10/23/2017	GPM	5799	PARTS RPR COMPSITE	3,858.88	IE-3388	52.00.3.5200.310000
60653	10/23/2017	HACH COMPANY	703	CHEMICALS	341.88	10655235	51.00.3.5100.320000
60654	10/23/2017	HAWKINS, INC	5645	TONKAZORB	3,621.30	4156812	51.00.3.5100.320000
60655	10/23/2017	HENSON/JIM	5104	REIMB: RPR KIT/BAGS	18.03		51.00.3.5100.360020
60656	10/23/2017	HORSFIELD CONSTRUCTI	3629	3RD PAY REQ 2017	107,391.54		70.09.8.9070.520000
60657	10/23/2017	HOWARD R GREEN	4946	ENG: WTR TRTMT PLANT	606.05	114129	71.05.8.9051.220020
60657	10/23/2017	HOWARD R GREEN	4946	ENG: UPDATE/MAINT GIS	130.00	114282	51.00.3.5100.220020
					736.05	*CHECK	TOTAL
60658	10/23/2017	HURCO TECHNOLOGIES I	5816	4WAY CABLE HANDLE	36.71	68496	51.00.3.5100.320010
60659	10/23/2017	IA DEPT PUB SAFETY I	4917	IOWA SYSTEM PRGRM QTR	300.00		01.00.1.1111.230090
60660	10/23/2017	IA WORKFORCE DEVELOP	5298	UNEMPLOYMENT-A BILL	6,032.00		52.00.3.5200.170001
60661	10/23/2017	IA WTR ENVIRONMENT A	4786	ANNUAL MEMBERSHIP SMI	15.00		52.00.3.5200.240000
60662	10/23/2017	IMS BRANDED SOLUTION	5883	UNIFORM SHIRTS	870.00	7176972-AP	01.00.1.1111.180001
60663	10/23/2017	INFRASTRUCTURE TECHN	5184	WEBSITE	25.00	16754	01.00.4.8004.230090
60663	10/23/2017	INFRASTRUCTURE TECHN	5184	EMAIL HOST/ COMP BU	196.00	167541	01.00.1.1111.230090
					221.00	*CHECK	TOTAL
60664	10/23/2017	IOWA ASSOC. OF MUNIC	96	ECIASSIO DUES OCT-D	2,331.20	15574	51.00.3.5100.220001
60665	10/23/2017	IOWA DEPT OF NATURAL	5112	ANNUAL WATER USE FEE	134.00		51.00.3.5100.220000
60666	10/23/2017	JETCO INC	5397	RPL TWO UPS UNITS	2,656.84	13770	52.00.3.5200.310000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP	114.36		06.00.3.7000.320010

COUNCIL VOUCHERS  
OCTOBER, 2017

60667	10/23/2017	JOHN DEERE FINANCIAL	387	AMMO/BATTERIES	155.77		01.00.1.1111.310000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	PARTS-TRIMMER	22.22		01.00.2.4041.310040
60667	10/23/2017	JOHN DEERE FINANCIAL	387	WELD EPOXY	5.49		06.00.3.7000.265000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP	85.86		51.00.3.5100.320070
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP/PARTS	183.37		06.00.3.7000.260000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	LIGHT BULB	5.97		01.31.2.3100.320070
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP	108.73		52.00.3.5200.320010
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP	21.92		06.00.3.7000.320100
60667	10/23/2017	JOHN DEERE FINANCIAL	387	PAPER PRODUCTS	38.86		51.00.3.5100.350000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP/PARTS	166.12		01.43.2.4043.268000
60667	10/23/2017	JOHN DEERE FINANCIAL	387	SUPP	38.97		52.00.3.5200.320070
60667	10/23/2017	JOHN DEERE FINANCIAL	387	PARTS	58.35		51.00.3.5100.360010
					1,005.99	*CHECK	TOTAL
60668	10/23/2017	JONES COUNTY ECONOMI	3105	2ND QTR FY 18 CONTRIB	2,184.50		01.00.4.8001.290000
60669	10/23/2017	JONES COUNTY ENGINEE	245	SEP FUEL: PD	1,023.30		01.00.1.1111.330010
60669	10/23/2017	JONES COUNTY ENGINEE	245	SEP FUEL: FD	184.96		01.14.1.1114.330010
60669	10/23/2017	JONES COUNTY ENGINEE	245	SEP: FUEL WWTP	183.95		52.00.3.5200.330010
60669	10/23/2017	JONES COUNTY ENGINEE	245	SEP FUEL: WTR DEPT	199.65		51.00.3.5100.330010
60669	10/23/2017	JONES COUNTY ENGINEE	245	SEP FUEL: ST DEPT	1,150.83		06.00.3.7000.330010
60669	10/23/2017	JONES COUNTY ENGINEE	245	LATHE PUMPKINFEST	28.00		06.00.3.7000.320010
60669	10/23/2017	JONES COUNTY ENGINEE	245	ADVERTISING AUCTION	383.92		52.00.3.5200.360000
					3,154.61	*CHECK	TOTAL
60670	10/23/2017	JONES COUNTY SOLID W	296	2ND QTR FY 18 ASSES	4,872.62		01.00.3.5400.236000
60671	10/23/2017	KEYSTONE LABORATORIE	4415	TESTING	3.00	2A03066	51.00.3.5100.220070
60672	10/23/2017	KLUESNER CONSTRUCTIO	4919	ASPHALT RPR ALLEY C	1,000.00	21535	09.00.3.7000.540000
60673	10/23/2017	KONICA MINOLTA BUSIN	5364	COPIER MAINT	43.94	247444977	01.00.1.1111.230070
60673	10/23/2017	KONICA MINOLTA BUSIN	5364	COPIER MAINT	6.93	247873913	01.00.4.8004.230070
60673	10/23/2017	KONICA MINOLTA BUSIN	5364	COPIER CONTRACT QTRLY	81.00	247900576	01.00.4.8004.230070
					131.87	*CHECK	TOTAL
60674	10/23/2017	KONICA PREMIER FINAN	5907	COPIER CONTRACT	71.79	30910014	01.00.4.8004.230070
60675	10/23/2017	KONICA PREMIER FINAN	5945	COPIER LEASE	81.16	56457017	01.00.1.1111.230070
60676	10/23/2017	KROMMINGA MOTORS	4737	RENT MINI HOE GARNAVI	130.50		06.00.3.7000.320100
60677	10/23/2017	L.L. PELLING COMPANY	321	PREMIX	766.70	121927	06.00.3.7000.320100
60677	10/23/2017	L.L. PELLING COMPANY	321	HOTMIX	2,471.12	121980	06.00.3.7000.320100
60677	10/23/2017	L.L. PELLING COMPANY	321	PREMIX	2,207.69	122013	06.00.3.7000.320100
					5,445.51	*CHECK	TOTAL
60678	10/23/2017	M & K DUST CONTROL I	5774	BLACK DIRT	225.00	2029479	06.00.3.7000.320010
60679	10/23/2017	MALONEY PLUMBING LLC	5851	RPR WATER HTR WTP	958.10	103013	51.00.3.5100.310060
60680	10/23/2017	MCALEER	5161	DRINKING WATER	24.00		52.00.3.5200.320020
60681	10/23/2017	MCOTTO'S	3946	CONCESSION SUPP	225.37		01.44.2.4044.321000
60682	10/23/2017	MEDIACOM	4769	OCT: INTERNET SVS	63.02		01.00.2.4001.270010
60682	10/23/2017	MEDIACOM	4769	OCT: INTERNET SVS	63.02		51.00.3.5100.320020
60682	10/23/2017	MEDIACOM	4769	OCT INTERNET SVS CH	109.95		01.00.4.8004.230054
					235.99	*CHECK	TOTAL
60683	10/23/2017	MMS CONSULTANTS, INC	1004	ENG: 2017 STP PROJ	23,079.07	21925	70.09.8.9070.220020
60684	10/23/2017	MODERN MARKETING	5429	DRUG TESTS/GLOVES	913.85	MMI123838	01.00.1.1111.310000
60685	10/23/2017	MONKEYTOWN	694	OFC SUPP	350.93	634132-1	01.00.4.8004.320020
60685	10/23/2017	MONKEYTOWN	694	OFC SUPP	24.09	634132-1	01.00.4.8004.320020
60685	10/23/2017	MONKEYTOWN	694	OFC SUPP	7.20	634137-1	01.00.4.8004.320020
60685	10/23/2017	MONKEYTOWN	694	SUPP	117.40	635043-1	01.00.1.1117.320020
					499.62	*CHECK	TOTAL
60686	10/23/2017	MUNICIPAL SUPPLY, IN	3491	WIRE SPOOL	244.65	671433	51.00.3.5100.320010
60687	10/23/2017	NORLIN/GREG	3478	SEP: QUARRY LEASE	300.00		01.00.3.5400.237100
60688	10/23/2017	PETTY CASH	357	SPOOK PARADE SUPP	7.49		01.42.2.4042.320015
60689	10/23/2017	QC ANALYTICAL SERVIC	5835	TESTING WWTR	1,646.00	1710069	52.00.3.5200.220070
60690	10/23/2017	RECREATIONAL MOTOR S	5741	SHIPPING SAMPLES	571.33		52.00.3.5200.250000
60690	10/23/2017	RECREATIONAL MOTOR S	5741	MOWER PARTS	298.37	42371	06.00.3.7000.260000
60690	10/23/2017	RECREATIONAL MOTOR S	5741	MOWER PARTS	195.78	42477	06.00.3.7000.260000
					1,065.48	*CHECK	TOTAL
60691	10/23/2017	REECE ELECTRIC,INC	5817	RPR LTS/PRGM GATE COD	328.97	651	51.00.3.5100.360010
60691	10/23/2017	REECE ELECTRIC,INC	5817	SVC CALL DEHUMIDIFIER	150.00	655	51.00.3.5100.360010
					478.97	*CHECK	TOTAL
60692	10/23/2017	RICKLEFS EXCAVATING	4362	2ND PAY REQ 2ND S	356,345.00		72.03.8.9052.520000
60693	10/23/2017	RMA ARMAMENT INC	5951	AMOR PLATES	3,011.00	2681	01.00.1.1111.320060
60694	10/23/2017	SHAFFER PLBG & HTG	377	OPEN/CLOSE POOL/RSTRM	860.00	6755A	01.43.2.4043.230052
60694	10/23/2017	SHAFFER PLBG & HTG	377	NEW DRINKING FOUNTAN	1,855.00	7050	01.43.2.4043.230052
					2,715.00	*CHECK	TOTAL
60695	10/23/2017	SNO-GO FEED SERVICE	1076	CALCIUM CHLORIDE	2,857.65	1707	06.00.3.7000.320110
60696	10/23/2017	SNYDER & ASSOCIATES	1036	ENG: PRETREATMENT A	1,410.00	115.0648.0	52.00.3.5200.220020
60696	10/23/2017	SNYDER & ASSOCIATES	1036	ENG: 2ND ST LS IMPR	9,075.20	116.0518.0	72.03.8.9052.220020
					10,485.20	*CHECK	TOTAL
60697	10/23/2017	STATE INDUSTRIAL PRO	5677	PROCESSIN FEE RPL PUM	1.85	900207779	52.00.3.5200.320000

COUNCIL VOUCHERS  
OCTOBER, 2017.

60697	10/23/2017	STATE INDUSTRIAL PRO	5677	PIT RAIDER	286.09	9002300294	52.00.3.5200.320000
					287.94	*CHECK TOTAL	
60698	10/23/2017	STORM STEEL	4440	STEEL	42.96	381969	06.00.3.7000.260000
60699	10/23/2017	TAPKEN'S CONVENIENCE	740	SEP FUEL: 9.83 GAL	26.42		01.00.2.4001.330010
60699	10/23/2017	TAPKEN'S CONVENIENCE	740	SEP: FUEL 23.21 GAL	58.08		52.00.3.5200.330010
60699	10/23/2017	TAPKEN'S CONVENIENCE	740	SEP: FUEL WTR 14.34 G	44.01		51.00.3.5100.330010
60699	10/23/2017	TAPKEN'S CONVENIENCE	740	SEP PROPANE TANKS	39.98		06.00.3.7000.330010
					168.49	*CHECK TOTAL	
60700	10/23/2017	TELEDYNE ISCO, INC	5173	PUMP TUBING	232.00	5020210826	52.00.3.5200.320010
60701	10/23/2017	TRUCK COUNTRY	4430	FILTERS	87.75	X103346341	06.00.3.7000.265000
60702	10/23/2017	U.S. CELLULAR	4002	SQUAD MODEMS	169.08		01.00.1.1111.230080
60703	10/23/2017	UNIFORM DEN, INC	5465	SHIRTS	206.25	93478-01	01.00.1.1111.180001
60703	10/23/2017	UNIFORM DEN, INC	5465	SHIRTS	97.95	93480-1	01.00.1.1111.180001
60703	10/23/2017	UNIFORM DEN, INC	5465	KEY HOLDER	16.95	93871	01.00.1.1111.180001
60703	10/23/2017	UNIFORM DEN, INC	5465	SHOULDER PATCHES	297.00	93952	01.00.1.1111.180001
					618.15	*CHECK TOTAL	
60704	10/23/2017	USA BLUE BOOK	4565	TOOLS/PUMPHEAD	1,035.89	373305/374	52.00.3.5200.310000
60705	10/23/2017	UTILITY EQUIPMENT CO	396	BLUE MARKING PAINT	223.32	30049031-0	51.00.3.5100.360000
60706	10/23/2017	VORTEX OPTICS	5952	BINOCULAR/RANGE FINDE	471.98		01.00.1.1111.320060
60707	10/23/2017	WALMART COMMUNITY BR	398	KEYBOARD/MOUSE	39.97		01.00.4.8003.320020
60707	10/23/2017	WALMART COMMUNITY BR	398	SUPP	1,109.98		01.43.2.4043.320070
60707	10/23/2017	WALMART COMMUNITY BR	398	OFC SUPP	8.79		01.00.4.8004.320020
60707	10/23/2017	WALMART COMMUNITY BR	398	PAPER PRODUCTS	33.89		01.00.4.8004.320010
60707	10/23/2017	WALMART COMMUNITY BR	398	US FLAG	29.93		01.31.2.3100.320070
60707	10/23/2017	WALMART COMMUNITY BR	398	COMPUTER SUPP	29.88		01.00.4.8004.320030
					1,252.44	*CHECK TOTAL	
60708	10/23/2017	WAPSI WASTE SERICE,	4582	SEP: WASTE PU	320.00	1682	01.00.3.5400.237000
60708	10/23/2017	WAPSI WASTE SERICE,	4582	SEP: WASTE PU	40.00	1682	01.14.1.1114.268000
60708	10/23/2017	WAPSI WASTE SERICE,	4582	SEP: WASTE PU	40.00	1682	52.00.3.5200.220000
					400.00	*CHECK TOTAL	
60709	10/23/2017	WAYNE HALL CHRYSLER	144	INSTALL TRLR BRK ON T	386.00	95998	51.00.3.5100.310000
60710	10/23/2017	WELTER STORAGE EQUIP	2	NEW BLDG WWTP - BA	20,887.50	M125823	52.00.3.5200.520020
				TOTAL	600,761.27		

**RESOLUTION 2017-\_\_**

**Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year for the Anamosa Lodge & Suites LLC d/b/a Americ Inn Hotel**

WHEREAS, the City of Anamosa, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Highway 151 Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payment in the amount of \$15,842.00 (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2018 with respect to the City's TIF Rebate Obligation to the Anamosa Lodge & Suites dated July 9, 2007; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2018;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. The City Council hereby obligates \$15,842.00 for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2017.

Section 2. The City Clerk is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2017 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 23, 2017.

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Dale Barnes, Mayor

Attest:

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Tammy Coons, City Clerk

**RESOLUTION 2017-\_\_\_**

**Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year for Fareway Stores, Inc.**

WHEREAS, the City of Anamosa, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Anamosa Corridor Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payment in the amount of \$11,312.48 (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2018 with respect to the City's TIF Rebate Obligation to Fareway Stores, Inc. dated March 29, 2016; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2018;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. The City Council hereby obligates \$11,312.48 for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2017.

Section 2. The City Clerk is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2017 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.



Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 23, 2017.

---

Dale Barnes, Mayor

Attest:

---

Tammy Coons, City Clerk

To: Members of the Anamosa City Council

On the morning of Tuesday, 10 October, I opened my garage door in order to set my garbage and recyclables out for pick up. When doing so, I immediately noticed that my driveway had been peppered with the small pebbles (river rock) that serve as the ground cover underneath the swing sets in Wapsi-Ana Park, which are located directly across Linn Street from my residential property. Upon further inspection, I discovered that my yard also contained these pebbles.

These pebbles are an open invitation for kids (Elementary thru High School) to throw them at one another, as well as into the street and on my property. I have put up with this nuisance for years and I am demanding that something be done about it. On numerous occasions, when Scott Kelly served as the Parks & Recreation Director, I asked him to replace these pebbles with wood chips or shredded tires. My requests were never acted upon. That being said, I don't want any more delays or excuses as why it can't be done...I just want you to make it happen.

Some other points concerning Wapsi-Ana Park that I would like to bring to your attention are: (1) Misuse of the fenced-in horseshoe pits; (2) the ash trees on the south end of the park; and (3) bike riding, rollerblading and skate boarding on Linn Street.

Concerning the use of the fenced in, horseshoe pits, my wife and I have observed people routinely use this recreational venue to unleash their dogs inside the fence and allow them to defecate without any attempt to clean up the feces. This is uncalled for! During the summer, the inside of this fenced in area is occasionally mowed, but very little else, if anything, is done to maintain it for its intended purpose. Early the morning of Saturday, 7 October, a lone participant of the Pumpkinfest Horseshoe Tournament worked tirelessly to clean this venue to make it ready for the competition. I ask you all...what the hell is this all about? This venue should have been inspected and made ready by Parks & Recreation personnel prior to Pumpkinfest. Furthermore, it should be properly maintained throughout the year and off limits to dogs and anyone else who is not engaged with the sport. Also, the sport should be promoted; leagues and/or tournaments should be organized and held. In other words, make proper use of this horseshoe pit area or take the fence down and pull up the "ringer" stakes.

The majority of the trees in the south end of Wapsi-Ana Park are green ash. They are getting quite large and have not been trimmed for as long as I can remember...making them quite unattractive. Sooner or later, they will fall victim to the Emerald Ash Borer and will then need to be removed. I venture to guess that no one is planning for this inevitable event...either trimming and treating the ash trees or planting other varieties of trees to replace them. I ask all of you... "what is being done about this or what can you do to initiate some action?"

Lastly, I want to address the issue of kids who think that Linn Street between East 1st and East Main Streets, and the adjoining parking area and sidewalks are for their explicit recreational use. They use it for the aforementioned activities, without regard for their own safety or the safety of others. There is no problem whatsoever with individuals responsibly riding their bicycles along Linn Street as long as they are not using the street for a bike park. For safety purposes alone, rollerblading and skate boarding should be banned. It is "an accident waiting to happen" and the fix is as simple as posting a couple of signs, publicizing the rules and then strictly enforcing them.

I will follow-up on all of these issues as needed, but I am expecting all of you to collectively initiate action on each of them.

Respectfully submitted,

William G. "Bill" Goodman  
804 East 1<sup>st</sup> Street  
Anamosa, IA 52205-1828  
Home: 462-2472  
Cell: (319) 821-1197  
[bsgoodman@mchsi.com](mailto:bsgoodman@mchsi.com)



October 13, 2017

City of Anamosa  
107 South Ford Street  
Anamosa, IA 52205

SUBJECT: Anamosa Wastewater Treatment Facility Inspection NPDES Permit # 5307001

Honorable Mayor and Council:

Enclosed is the report of the recent inspection of the above facility conducted by Michele Smith of the Field Office 1 staff.

We believe you will find the report self-explanatory and strongly encourage you to take action on the requirements and recommendations listed at the end of the report.

If you have any comments or questions about the inspection or report, please contact Michele Smith at 563-927-2640 ext 308 or [michele.smith@dnr.iowa.gov](mailto:michele.smith@dnr.iowa.gov)

The cooperation and assistance provided by Dan Smith and Lindsay Beaman during the inspection is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Tom McCarthy".

Tom McCarthy  
Environmental Specialist Senior, Field Office #1

cc: DNR Records (w/encl.)  
File WW/Anamosa  
Dan Smith and Lindsay Beaman, by email  
E-File 53 WW Anamosa ins 091217 mas

**319Iowa Department of Natural Resources  
Wastewater Treatment Facility Inspection Form**

NPDES Permit #: 5307001

Page 1

**FACILITY INFORMATION**

<b>Facility:</b>	Name: <u>Anamosa Wastewater Treatment Plant</u> Plant Grade: <u>WW3</u>
	Responsible Authority/Owner: <u>City of Anamosa</u>
	Address: <u>107 South Ford St.</u> Phone: <u>319-462-6055</u>
<b>Responsible Operator:</b>	City: <u>Anamosa</u> State: <u>IA</u> Zip: <u>52205</u>
	Name: <u>Dan Smith</u> Grade: <u>WW3</u> Certification Number: <u>9248</u>
<b>General Description:</b>	<b>AeroMod activated sludge system with aerobic sludge digestion, sludge holding basin, sludge belt filter press and UV disinfection.</b>
<b>Design Capacity:</b>	Average MGD: <u>AWW 1.25</u> Maximum MGD: <u>MWW 2.25</u> Pounds BOD/Day: <u>1519</u> PE (BOD): <u>9095</u>
<b>Now Treating:</b>	Average MGD: <u>0.98</u> Maximum MGD: <u>2.77 in December 2015</u> Pounds BOD/Day: <u>Max 404 in December 2015</u> PE (BOD): <u>2,419 in December 2015</u> Period Reviewed: <u>09/01/2015 to 08/31/2017</u> Population Served: <u>5533</u>
<b>Receiving Stream:</b>	<u>Wapsipinicon River (A1, B-WW1, HH)</u>

**INSPECTION INFORMATION**

<b>Inspection:</b>	Date and Time of Inspection: <u>09/12/17 09:00</u> Purpose: <u>Routine Compliance Inspection</u>
	Date of Last Inspection: <u>08/12/2015</u>
<b>Persons Interviewed:</b>	Name: <u>Dan Smith</u> Title: <u>Operator in Charge</u>
	Name: <u>Lindsay Beaman, P.E.</u> Title: <u>Engineer</u>

**NPDES PERMIT COMPLIANCE SUMMARY**

<b>Self-Monitoring: Effluent Limitations: Samples this Inspection:</b>	Operation Reports Submitted: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg.* <input type="checkbox"/> Unsat.*	Required Data on Reports: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg.* <input type="checkbox"/> Unsat.*	Testing Adequacy: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg.* <input type="checkbox"/> Unsat.*
	Self-Monitoring Results: <input type="checkbox"/> Compliance <input checked="" type="checkbox"/> Infrequent Non-Compliance* <input type="checkbox"/> Significant Non Compliance*		
	Type: <u>None</u>	Lab Data Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	Results: <input type="checkbox"/> Sat. <input type="checkbox"/> Marg.* <input type="checkbox"/> Unsat.*
<b>Compliance Schedule:</b>	Visual Appearance of Effluent: <u>Clear</u>		
	Visual Appearance of Receiving Stream: <u>No visual impacts observed</u>		
	Compliance w/Schedule: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg.* <input type="checkbox"/> Unsat.* <input type="checkbox"/> NA	Next Item Due: <u>Mercury progress report</u>	Date Due: <u>June 1, 2018</u>

\* Additional details in the narrative report

**AUTHENTICATION**

<b>Inspector:</b>	Name & Title: <u>Michele Smith, Environmental Specialist</u> <i>MS</i> Date: <u>10-13-17</u>
<b>Reviewer:</b>	Name & Title: <u>Tom McCarthy, Environmental Specialist Senior</u> <i>TCM</i> Date: <u>10/13/17</u>

**Iowa Department of Natural Resources  
Wastewater Treatment Facility Inspection Form**

NPDES Permit #: 5758001

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**FACILITY EVALUATION**

Were deficiencies noted or significant observations made during the inspection?

Yes = See Comments Section for details

No = No deficiencies or significant observations were noted

Lack of Entry = Item not applicable or not observed.

Item	Yes	No	Item	Yes	No
<b>1. Collection System</b>			<b>9. Sludge Handling and Disposal</b>		
a. Operation and Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. Operation and Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Dry Weather Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Infiltration/Inflow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Bypass(es)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Final Disposal, Solids	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2. Lift Station(s) (Collection System)</b>			f. Final Disposal, Liquids	<input type="checkbox"/>	<input type="checkbox"/>
a. Operation and Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>10. Lagoon Structures</b>		
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Maintenance	<input type="checkbox"/>	<input type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Physical Condition	<input type="checkbox"/>	<input type="checkbox"/>
d. Reliability/Emergency Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	c. Capacity	<input type="checkbox"/>	<input type="checkbox"/>
<b>3. Industrial Waste Pre-Treatment</b>			d. Cell Configuration	<input type="checkbox"/>	<input type="checkbox"/>
a. Significant Industrial Users	<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Storage/Drawdown Management	<input type="checkbox"/>	<input type="checkbox"/>
b. Waste Toxicity/ Compatibility	<input type="checkbox"/>	<input type="checkbox"/>	<b>11. Flow Measurement</b>		
c. Strength Reduction	<input type="checkbox"/>	<input type="checkbox"/>	a. Operation and Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Effect on Treatment Plant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	b. Capacity	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. Preliminary Treatment</b>			c. Continuity	<input type="checkbox"/>	<input type="checkbox"/>
a. Operation and Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. Location, Method/ Effectiveness	<input type="checkbox"/>	<input type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>12. Pumping</b>		
c. Capacity	<input type="checkbox"/>	<input type="checkbox"/>	a. Operation and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Physical Condition	<input type="checkbox"/>	<input type="checkbox"/>
<b>5. Primary Treatment</b>			c. Capacity	<input type="checkbox"/>	<input type="checkbox"/>
a. Operation and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	d. Reliability/ Emergency Operation	<input type="checkbox"/>	<input type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input type="checkbox"/>	<b>13. Miscellaneous</b>		
c. Capacity	<input type="checkbox"/>	<input type="checkbox"/>	a. Location	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Sludge/Scum Removal	<input type="checkbox"/>	<input type="checkbox"/>	b. Odors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Effectiveness	<input type="checkbox"/>	<input type="checkbox"/>	c. Emergency Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6. Secondary Treatment</b>			d. Bypass(es)	<input type="checkbox"/>	<input type="checkbox"/>
a. Operation and Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	f. Buildings & Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	g. Lab Certification	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Recirculation	<input type="checkbox"/>	<input type="checkbox"/>	h. Other	<input type="checkbox"/>	<input type="checkbox"/>
e. Freezing	<input type="checkbox"/>	<input type="checkbox"/>	<b>14. Staffing, Operator Certification</b>		
f. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Operator, Direct Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>7. Final Settling</b>			b. Shift Operator(s)	<input type="checkbox"/>	<input type="checkbox"/>
a. Operation and Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. General Staffing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>15. Supplementary</b>		
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Permit Availability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Operation Reports Availability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8. Supplementary Treatment</b>			c. Equipment Records Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Operation and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	d. Previously Noted Deficiencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input type="checkbox"/>	e. Improvements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input type="checkbox"/>	f. Domestic/Industrial Growth	<input type="checkbox"/>	<input type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input type="checkbox"/>	g. Recommendations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			h. Required Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Iowa Department of Natural Resources  
Wastewater Treatment Facility Inspection Form

Facility Name: Anamosa

Page 3

NPDES Permit #: 5307001

Inspection Date: 09/12/2017

INTRODUCTION

A compliance evaluation inspection was conducted at the Anamosa WWTP on September 12, 2017. The inspection involved a review of the city records, discussions with the operator and engineer identified above, and a walk through of the treatment facility. The purpose of the inspection was to determine the compliance status of the facility.

The City of Anamosa wastewater treatment facility was put into operation in September 2012 and provides treatment to the residential and commercial customers within corporate city limits. Anamosa State Penitentiary (ASP) is currently the only Significant Industrial User discharging to this facility.

Raw waste arrives at the lift station / wet well from the five lift stations in the system. Wastewater is then pumped to the head works which consists of a mechanical screen with auxiliary manual screen and vortex grit removal.

From the head works building the wastewater flows to the AeroMod activated sludge system with a select tank, four first stage aeration tanks, four second stage aeration tanks, four final clarifiers and two aerobic digesters. Following sludge digestion, the sludge is pumped to a sludge tank.

An ultraviolet disinfection system was placed on line November 9, 2016 to replace the gas chlorination/dechlorination unit.

NPDES PERMIT COMPLIANCE SUMMARY

The discharge monitoring reports (DMRs) were reviewed for the period from September 1, 2015 to August 31, 2017.

Self-monitoring – The DMRs were submitted regularly and on time. The operator was asked to review and correct some typographical errors on the DMRs. Ceriodaphnia and Pimephales Toxicity Effluent Testing reporting requirements were reviewed. The operator was reminded during the inspection to begin reporting a non-toxic result as a “1” on the DMR rather than using the drop down box to state “no detection.” The operator was also reminded that as per the NPDES permit the DNR Form 542-1381 shall be submitted to the DNR field office along with the DMR. The July 2017 report had not been submitted at the time of inspection, but was available and submitted immediately following the inspection.

Design Capacity – During the above mentioned period the facility exceeded the hydraulic design capacity of MWW 2.25 MGD in December 2015. The AWW of 1.25 MGD and BOD<sub>5</sub> loading was not exceeded during the review period.

Effluent Limitations - During the review period the facility appears to be in general compliance with the effluent limitations with the following exceptions:

*E. coli* limits were exceeded in July 2017.

Ammonia nitrogen concentration and mass limits were exceeded in June, July and August 2017.

Oil and Grease limits were exceeded in September 2016 and April 2017.

CBOD<sub>5</sub> concentration and mass limits were exceeded in September 2016.

TSS concentration and limits were exceeded in May 2017

## FACILITY EVALUATION

### Collection System

#### Operation and Maintenance

Anamosa has a vacuum truck which is utilized for routine maintenance. The City should continue to work on preventative maintenance of the collection system.

#### Physical Condition

A manhole and collection system assessment was completed in 2015 by Howard Green and helped Anamosa prioritize areas that need upgraded. Anamosa hired Mike Lansing to televise the collection system on a regular basis. In addition, 25 manholes are replaced / rehabbed annually.

#### Infiltration/Inflow

The collection system appears to have a significant I/I problem. Flows increase significantly during wet weather. It is recommended that a minimum of 20% of the collection system continue to be televised each year and that any significant defects be repaired. The City should enforce their ordinances in Chapter 95 and 97 to remove sump pump footing/roof drain connections or storm sewer connections to the sanitary sewer.

#### Bypass(es)

During the review period for this inspection, 12 bypasses and five basement backups were reported. Please be reminded that all bypasses and basement backups must be verbally reported within 24 hours and a written report must be submitted within 5 days of the occurrence. A construction project is currently underway with a goal to eliminate some bypassing issues.

### Lift Station(s) (Collection System)

#### Operation and Maintenance

The City of Anamosa maintains and operates five lift stations. All lift stations used to be cleaned once per year but the facility is currently unable to maintain this frequency. Lift station floats are cleaned monthly.

#### Reliability/Emergency Operation

The 2<sup>nd</sup> Street lift station is the only one of the five equipped with an in place generator. There are plans to have additional generators installed. All of the lift stations have auto dialers and a visual alarm (flashing lights.)

## Industrial Waste Pre-Treatment

### Significant Industrial Users

The City of Anamosa has an industrial treatment agreement with ASP. During the review period for this inspection, the ASP had the following concentration violations:

- Oil and Grease limits were exceeded in July and November 2016 and January 2017.
- Phenols limits as noted in the NPDES permit were exceeded in July 2016 but the current treatment agreement (effective December 8, 2016 to December 7, 2017) does not regulate this contaminant.

ASP had the following mass limit violations during the review period:

- BOD<sub>5</sub> average and maximum mass limits in August 2017.
- Phenols maximum mass limit in July 2016 but the current treatment agreement (effective December 8, 2016 to December 7, 2017) does not regulate this contaminant.
- TKN maximum mass limit in March and July 2016.
- TSS average and maximum mass limits in July 2016.

Some of the mass limit violations may be related to the lack of accurate flow measurements from ASP. The reported flow is estimated at 0.3 MGD which is the 30 day average limit.

### Significant Industrial Users cont.

Industrial user survey have been sent to SIUs. These surveys should be sent out on a regular basis and acted upon accordingly. The City should also closely monitor and regulate, as needed, smaller sized systems that require grease, oil, sludge and sand interceptors.

### Effect on Treatment Plant

Grinder pumps (four Vaughn chopper pumps) were installed in the treatment plant wet well to assist with the handling of waste (rags etc.) from ASP.

## Preliminary Treatment

### Operation and Maintenance

Preliminary treatment consists of a mechanical screen with auxiliary manual screen and vortex grit removal. The grit is collected in a trash bin that is treated with hydrated lime-before the stabilized grit is sent to the Linn County landfill.

## Secondary Treatment

### Operation and Maintenance

Secondary treatment consists of an AeroMod activated sludge system. A recent plant upset (ammonia effluent levels were exceeded as noted above) was due to a communication error with the dissolved oxygen probes following a storm event in July 2017. The issue has been adequately addressed and ammonia levels are dropping.

## Sludge Handling and Disposal

### Final Disposal, Solids

Sludge is treated in an aerobic digester and land applied as Class 2 sludge. Pathogen reduction is attained by aerobic digestion. A contract hauler is hired to remove and land apply the sludge. Incorporation is used for vector control. City personnel conduct spring and fall on-site visits to confirm their sludge is being properly applied.

## Flow Measurement

### Operation and Maintenance

Effluent flow is measured by a pressure transducer before the weir in the wet well. Flow meters are being calibrated annually and the documentation is retained on site.



Miscellaneous

Emergency operation

The wastewater treatment plant maintains an emergency generator in the case of a power outage.

Staffing, Operator Certification

Operator, Direct Responsibility

Dan Smith is the operator in direct responsible charge. Mr. Smith currently maintains a Grade WWIII certification.

General Staffing

It was reported during the inspection that several maintenance activities were being performed less often or eliminated entirely due to lack of personnel.

Supplementary

Previously Noted Deficiencies

The previous inspection required Anamosa to submit a revised treatment agreement with ASP. This was completed; however, the current treatment agreement expires December 7, 2017.

Improvements

Anamosa is in the process of making some improvements to the collection system. Phase 1 addresses the middle portion of the city's collection system to the treatment plant. Phase 2 will address issues associated with the Rosemary and 2<sup>nd</sup> Street lift stations.

**SUMMARY**

Although this system has had eight effluent limit violations since the last inspection, the number of bypasses is also an issue. Anamosa should strive to continue to perform scheduled maintenance of the collection system, as well as complete the planned improvements.

**REQUIREMENTS**

1. Begin reporting toxicity effluent results and submit DNR form # 542-1381 as directed by the NPDES permit.
2. Comply with all permit effluent limits per Subrule 567 IAC 64.3(1)
3. Submit a revised treatment agreement for ASP before the current agreement expires on December 7, 2017.
4. Ensure accurate flow measurements are obtained from ASP.

**RECOMMENDATIONS**

1. Continue to televise at least 20% of the collection system each year and repair any significant defects.
2. Enforce city ordinances related to the sewer system.
3. Install emergency power at all lift stations.

# Effluent Limit Violations 9/1/2015 - 8/31/2017

**ANAMOSA CITY OF STP - 5307001**

ANAMOSA  
EPA #:1A0025895

	7DAY - LBS/DAY		AVERAGE - LBS/DAY		MAXIMUM - LBS/DAY		7DAY - MG/L		AVERAGE - MG/L		MAXIMUM - MG/L	
	Limit	DMR	Limit	DMR	Limit	DMR	Limit	DMR	Limit	DMR	Limit	DMR
<b>Outfall: 001</b>												
9/2016	417	475.0464					40	64				
4/2017							10	10.9	10	10.6	15	16.6
5/2017	469.1	1235.7378	312.8	333.9978451			45	110	30	30.34975		
6/2017			14.1	16.3856337					1.3	2.1042857		
7/2017			11.3	72.1831983					1.1	8.33375	17.6	19.9
8/2017			10.3	28.4956637						3.4925		
<b>ANAMOSA STATE PENITENTIARY</b>												
<b>Outfall: 001</b>												
3/2016			68	77.3118								
7/2016			68	83.5668								
									75	149.1	125	285
											0.11	0.361
			810	1401.12	1215	1401.12						
11/2016												
1/2017									75	1260	125	1260
3/2017			534	601.731	800	1301.04			75	1262.3	125	3740

# Monthly Productivity Report

Water Department

Week 1:

testing , rounds , mowed , back wash and burn , 13 work, 9 locates , worked on stem at paul revers building , replaced box on mill st.

Week 2:

testing , rounds , 7 work orders , back wash , power washed well 4 house and tank at plaint , mike liska came in for computer training , yard work at 10004 e main , roof repair at plaint , Dehumidifier was repaired

Week 3:

testing , rounds ,back wash ,21 work orders , 41 locates ,79 door post , 8 shut offs , back -t-testing , clean and wash trucks

Week 4:

testing , rounds , 12 work orders , 12 locates ,3 door post , 2 shut offs , vacked out old valve box (no Good ) , wash and clean trucks

Work Orders	53
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Line Locates	72
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Door Posts	82
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Shut Offs	12
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